

## COUNCIL & ADMINISTRATION

### JUNE 2025 SCHEDULE OF MEETINGS

#### COUNCIL MEETINGS

- June 3** 4:40 pm *Regular Meeting*
- June 3** 4:40 pm *Public Meetings*  
(Water and Wastewater Rates,  
2025 User Fees and Charges)
- June 17** 4:40 pm *Regular Meeting*

For real time updates to meetings watch our Council and Committee calendars on our website [www.kirklandlake.ca](http://www.kirklandlake.ca)

**Acting Mayor (June):  
Councillor Dolly Dikens**

### MAY PRESS / MEDIA RELEASES & PROCLAMATIONS

Please click on the following links to view the Press/Media Releases and Proclamations from the month of May.

- [MEDIA RELEASE - Fibromyalgia Awareness Day \(May 12, 2025\)](#)
- [PROCLAMATION - Fibromyalgia Awareness Day \(May 12, 2025\)](#)
- [MEDIA RELEASE - Victims and Survivors of Crime Awareness Week \(May 11-17, 2025\)](#)
- [PROCLAMATION - Victims and Survivors of Crime Awareness Week \(May 11-17, 2025\)](#)
- [MEDIA RELEASE - Community Living Month \(May 2025\)](#)
- [MEDIA RELEASE - Flags at Half Mast in Honour of Dianne Lafleche](#)
- [PROCLAMATION - Pride Month \(June 2025\)](#)
- [PROCLAMATION - Provincial Day of Action on Litter \(May 13, 2025\)](#)

### STRONG MAYOR POWERS EXTENDED TO KIRKLAND LAKE

The Government of Ontario has extended Strong Mayor Powers to 170 additional municipalities across the province, including the Town of Kirkland Lake.

Visit [www.kirklandlake.ca](http://www.kirklandlake.ca) for more info.

### MUNICIPAL SPOTLIGHT

**Position Title:** Director of Corporate Services  
**Department:** Corporate Services

Reporting directly to the Chief Administrative Officer (CAO), the Director of Corporate Services plays a critical leadership role within the Town's Senior Management Team. This position is accountable for strategic and operational oversight of four key divisions: Treasury, Procurement, Information Systems, and Human Resources.

As a senior advisor to the CAO, the Director ensures that departmental initiatives align with organizational goals, regulatory frameworks, and the needs of the community. This role champions innovation, fiscal responsibility, and cross-departmental collaboration while fostering a culture of excellence and continuous improvement.

Key responsibilities include managing departmental operations, overseeing financial planning and budgeting, and cultivating partnerships with community members, organizations and volunteers.

The Director also plays a pivotal role in promoting a positive corporate culture, enhancing staff morale, and driving organizational effectiveness.



### COUNCIL DECISIONS

#### NOTICE OF SERVICE DISRUPTION: APRIL & MAY SUMMARIES OF COUNCIL DECISIONS

Due to an unforeseen service interruption for the months of April and May, the Summaries of Council & Public Meeting Decisions for the meetings held on April 1<sup>st</sup>, April 15<sup>th</sup>, May 6<sup>th</sup> & May 20<sup>th</sup> will be published on the Town's website by no later than Friday, June 6, 2025.

In the interim, Minutes of those meetings, including Council's decisions (resolutions and by-laws) and direction remain available on the Town's website at [www.kirklandlake.ca](http://www.kirklandlake.ca)

We apologize for any inconvenience.



NOTICE OF PUBLIC MEETINGS

In the Matter of the:

- 1. Proposed 2025 User Fees & Charges
- 2. Proposed Increase to Municipal Water and Wastewater Rate

The Council of The Corporation of the Town of Kirkland Lake will hold two (2) Public Meetings on **Tuesday, June 3, 2025**, at 4:40 PM, consecutively, to receive comments related to the proposed 2025 User Fees & Charges (implementation of a new fee or changes /increases to fees) and further increases to Municipal Water and Wastewater Rates.

**PLEASE NOTE:** these meetings will allow for public comments either in-person in the Council Chambers located at 3 Kirkland St. W, Kirkland Lake, or, alternatively, through electronic participation.

Any person wishing to participate electronically at these public meetings must contact the Deputy Clerk at [clerk@tkl.ca](mailto:clerk@tkl.ca) or 705-567-9361 Ext. 221 to receive the meeting credentials.

Any written submissions and material in support of or in opposition to these matters are welcomed and will be received by the Deputy Clerk on or before the meeting.

All written submissions (including name and qualifying address) received in advance of the meetings will be provided to Council at the corresponding public meeting. Registered electronic participants will be provided with priority to speak and instructions on how to join the meeting(s) virtually.

Additional information relating to the Proposed amendments to the Town’s User Fees and Charges can be found by viewing Item 6.3 entitled [“Proposed 2025 User Fees and Charges”](#) in the Council Agenda dated May 20, 2025; and

Additional information relating to the Proposed Water and Wastewater Rates can be found by viewing Item 6.4. entitled [“2025 Water and Wastewater Rates”](#) in the Council [Agenda](#) dated May 20, 2025.

All of the information will also be available for inspection at Town Hall (3 Kirkland St. W.) during regular business hours, being Monday to Friday 8:30 AM to 4:00 PM, save and except statutory holidays, as posted.

Dated and first published at the Town of Kirkland Lake this 5<sup>th</sup> day of May, 2025.

Amberly Spilman  
Deputy Clerk/Lottery Licensing Officer



PUBLIC NOTICE  
NEW LAWN WATERING REGULATIONS

Please be advised that effective March 4, 2025, The Corporation of the Town of Kirkland Lake has adopted water monitoring regulations, through the adoption of a [Watering By-Law #25-013](#) on March 18, 2025, in an effort to encourage water preservation with consumption only being at the following times:

6:00 AM to 9:00 AM  
&  
6:00 PM to 9:00 PM

**Application**  
The Watering By-Law **applies to anyone** (resident, tenant, owner, visitor) **year-round**.

**Fines & Enforcement**  
• First time violations will result in a \$150 ticket  
• Second time violations will result in a \$300 ticket  
• Third time violations will result in a \$500 ticket

Repeat violation could lead to charges under the *Provincial Offences Act*, and a fine of up to \$5,000 per occurrence.

**Freshly Laid Sod & New Tree Planting**  
Subject to contacting the Public Works Department prior to watering, the owner or occupant of a property may use municipal water for up to 14 days for freshly laid sod, and up to 24 days for newly planted trees.

**Complaints**  
Complaints surrounding Lawn Watering should be made by completing a [Service/Activity Request](#) online, by emailing: [bylaw@tkl.ca](mailto:bylaw@tkl.ca), or by calling 705-567-9365 during regular business hours. **Note:** The Town does not investigate (or act upon) anonymous complaints.

**Additional Information**  
For more info on the Town’s Watering Program, please contact the Public Works Department either in person at 1 Dunfield Rd., Kirkland Lake, ON, or by calling 705-567-9365 during regular business hours (8:30 AM – 4:00 PM).



# Why water use restrictions are important

Summer water use restrictions help ensure a reliable water supply, environmental sustainability, and responsible infrastructure management by complying with outdoor watering schedule.

## Reliable water supply

Each year, the warmer weather is associated with a higher demand on water systems as families fill their pools, gardeners water their shrubs and lawns, and people wash their cars more frequently.

A reliable water supply helps ensure potable water reserves, adequate water pressure and fire protection.



## Environmental Sustainability

Much of the water from sprinklers and hoses (such as from washing cars) runs off into the storm sewer, picking up pollutants that finally end up in our lakes and rivers. This is known as run-off pollution. Reducing outdoor water use reduces the pollutants that end up in surrounding bodies of fresh water.

## Responsible Infrastructure Management

Water and wastewater treatment infrastructure are built to handle peak demand times, typically during the summer months, from 10 AM to 5 PM, when collectively we use the most treated water.

Reducing how much water we use during these peak times can reduce the need to expand pumping stations and treatment facilities - lowering construction and operating costs, and keeping the cost of providing water to your home and business lower.



## Watering Tips

Early morning is considered the best time to water your lawn to avoid evaporation and grass diseases. Lawns only need about three cm of water weekly. A typical lawn sprinkler will deliver that amount in about one hour.

Rain barrels help protect the environment by reducing the amount of treated lake water used for watering gardens, and by diverting rainwater from the sanitary and storm sewer systems. They help conserve energy by reducing the amount of water and wastewater that Kirkland Lake needs to pump and treat, and save you money by lowering your monthly water consumption.

Town of Kirkland Lake  
Public Works Department  
1 Dunfield Road



705-567-9365  
[www.kirklandlake.ca](http://www.kirklandlake.ca)

# LAWN WATERING SCHEDULE

### WATERING HOURS

Only permitted between:

**6:00 AM - 9:00 AM**  
AND  
**6:00 PM - 9:00 PM**

### BY-LAW 25-013 REGULATIONS

Water regulations are in effect to secure a continued and abundant supply of water to our community.

During the summer season water demand doubles, so water conservation is most crucial.

### NEW SOD OR TREES?

Contact the Public Works Department **before** watering your new sod or newly planted trees



# KL FOOD AND ARTISAN MARKET 2025



VENDORS  
APPLY HERE

**TUESDAYS**

3:00 - 6:00 PM

CIVIC PARK PAVILION

**JUNE 17 - OCTOBER 7**  
\*NO MARKET JULY 1 & SEPT 30

DISCOVER A WIDE RANGE OF LOCAL MEAT,  
PRODUCE AND HANDMADE ITEMS

## KIDS SUMMER CAMP

Registration opens  
May 6<sup>th</sup> at 12:30 PM

Children must be 6 years of age at the time of the camp and **MUST** be able to pass the facility swim text. We do our best to accommodate diverse needs. Please pack your own snacks/lunches  
Pizza lunch provided on Fridays



July 2-4  
July 7-11

July 21-25  
Aug 11-15



**COST \$155.00/week**

Get ready for an Epic Summer!  
Exciting Activities, Learning, and Fun at our  
Kids Day Camp!

705-567-5215

KIRKLAND LAKE

Starting  
June 17<sup>th</sup>

## Lending Library

**Tuesdays 12:00 pm - 6:00 pm**

Variety of sport, play, and leisure  
equipment free of charge.

## Kickoff to *Summer* Party at the Splash Park

Friday, June 27<sup>th</sup> from 1-3 pm

## 2025 SUMMER PROGRAM GUIDE

Check out the Community Services Summer '25  
Program Guide, available here:



View / download  
Program Guide





Town of Kirkland Lake  
Development and Enterprise  
Services  
1 Dunfield Road  
705-567-9365 ext. 326  
building@tkl.ca

# WHEN DO I NEED A PERMIT?



## NO PERMIT REQUIRED FOR:

Ordinary minor nonstructural repair or remodelling work such as painting, wall papering, cabinets, and similar finish work.

A building permit is required to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or a structure with the Town of Kirkland Lake. A homeowner may be issued a permit to perform such work if they own and occupy the home. All contractors performing work for which a permit is required must be registered with the Town of Kirkland Lake.

## TRADES WORK

Any electrical, plumbing, mechanical or irrigation installation, alteration or repair work is recommended to be performed by an Ontario licensed contractor.

### POOLS & SPAS

more than 24 in. deep



### EXTERIOR DOOR AND WINDOW REPLACEMENT

- INTERIOR AND EXTERIOR REMODELLING (if structure changes including additions)
- PERMANENTLY INSTALLED HEATING, COOLING, AND VENTILATION UNITS
- PLUMBING WORK
- MECHANICAL WORK
- IRRIGATION WORK
- ELECTRICAL WORK

### STORAGE SHEDS

structures over 161 sq.ft (15sq.m).

Accessory Structures  
(gazebo, greenhouse, etc.) over 107 sq.ft (10 sq.m)



### RESIDENTIAL ROOF COVERINGS

### SOLAR PANELS

### FENCES

except a replacement fence in the same location, height, and material are exempt from permitting.

### FLATWORK MODIFICATIONS

including driveways, sidewalks, and concrete patios and slabs.

a public works permit is required for any work on Town sidewalks or streets. Please contact the Public Works Department at 705-567-9365 for more information.

### PORCHES, AWNINGS, CANOPIES, AND CARPORTS



## DO YOU HAVE YOUR PERMIT?

Whether you're a homeowner or a builder it is your responsibility to ensure a permit has been issued prior to commencing construction.

As a homeowner be informed about what projects require a permit, and ensure your contractor has a permit **BEFORE** starting.

The Building Code Act Stipulates: 1.1 (1) It is the role of every person who causes a building to be constructed,

(b) to ensure that construction does not proceed unless any permit required under the Act has been issued by the chief building official.

**Failing to obtain a permit prior to commencing construction can result in costly construction delays, removal of already completed work, legal action, fines, orders and double permit fees being laid.**

# YOU GOT A PERMIT FOR THAT?



## Are You Planning A Project For The Summer?

**Did you know according to the Ontario Building Code there are construction projects that require permits?**

Some examples of popular summer projects that require a permit from the building department include:

- Building decks higher than 24 inches or attached to a building at any height.
- Structures with an area greater than 10 sq.m (porch, gazebo, greenhouse, garage, etc.)
- Building a shed used only for storage over 15 sq.m.
- Adding an additional dwelling unit to an existing building.
- Exterior/Interior renovation to an existing building depending on the scope of work.
- Adding an addition onto an existing building
- Replacing all or part of a foundation

**Failing to obtain a permit prior to commencing construction can result in costly construction delays, removal of already completed work, legal action, fines, orders and double permit fees being laid.**

# DOING A RENO?

## Reasons Building Permits are Required and Essential

- Improves safety
- Holds contractors and builders responsible for following minimum standards
- Peace of mind for the homeowner
- Ensure compliance with building code and local zoning regulations
- It's the Law

**Failing to obtain a permit prior to commencing construction can result in costly construction delays, removal of already completed work, legal action, fines, orders and double permit fees being laid.**

A building permit ensures that your project follows the Ontario Building Code.

Getting a building permit will avoid the risk of having your project stop if you are caught doing work without the proper permit. In some cases, getting a permit mid-project could cost more.

It's the Law

A building permit ensures that your project follows the municipal zoning and other applicable laws in your town.

A building permit may eliminate unqualified contractors. Hiring a qualified contractor could make the project go smoother and some municipalities require contractors to be licensed and insured.

Building codes can change with legislation, and a building permit makes sure that your renovation is up to the current code.

A building permit keeps your contractor honest. They may not cut corners on the job when they know it will be inspected by a building official.

When you have a building permit for your project, the municipality sends a building official to inspect the work to make sure it's being built safely and up to code.

If there is an accident on the job site, you have a greater chance of filing an insurance claim if you have a building permit.

Building permits are an official record that a renovation has been conducted and checked to be safe and sound by a qualified building official.

When your home is built to code under a building permit, your property may increase in value.

CAREER OPPORTUNITIES

TRUCK DRIVER

Full-Time / Unionized                      Compensation: \$27.84 / hr  
Closing: June 13 @ 3:00pm

DESK ATTENDANT

Part-Time / Non-Union                      Compensation: \$17.80 / hr  
Closing: June 4 @ 12:00pm

ROADS LABOURER

Full-Time / Unionized                      Compensation: \$26.97 / hr  
Closing: June 13 @ 3:00pm

DAYTIME AQUATIC STAFF

Part-Time / Non-Union                      Compensation: \$24.61 / hr  
Closing: August 22 @ 2:00pm

MANAGER OF PROJECTS & ENGINEERING

Full-Time / Non-Union                      Compensation:  
Closing: June 20 @ 12:00pm      \$93,641 to \$109,532 / annum

ECONOMIC DEVELOPMENT AND TOURISM  
MARKETING COORDINATOR

Full-Time / Non-Union                      Compensation:  
Closing: Open until filled              \$62,247 to \$76,349 / annum

PERSONAL SUPPORT WORKER

Permanent/Part-Time/Unionized      Compensation: \$24.08 / hr  
Closing: Open until filled              + \$3.00 / hr Gov't top-up

Visit our website [www.kirklandlake.ca/careers](http://www.kirklandlake.ca/careers) for more information on these job posting, and to apply.



CONTACT US

Please direct your Comments/Questions to staff at our following facilities during regular business hours:

- **Animal Control (*Contracted Service*):** 705-567-3433
- **Accounts Receivable/Payable:** 705-567-9361 / Toll Free: 1-800-249-8933
- **Airport:** 705-567-6010
- **Building Division:** 705-567-9365
- **By-Law Enforcement:** 705-567-9365
- **Cemetery:** 705-642-3378
- **Economic Development:** 705-567-9365
- **Fire & Emergency Services (*Fire Station 1*):** 705-567-3400
- **Joe Mavrinac Community Complex:** 705-567-5215
- **Landfill:** 705-567-5940
- **Parks and Recreation:** 705-567-5215
- **Planning Division:** 705-567-9365
- **Public Works (*Roads, Recycling, Waste, Water & Wastewater Works*):** 705-567-9365 /  
**After Hours:** 705-567-2552
- **Taxes:** 705-567-9361 / Toll Free: 1-800-249-8933
- **Teck Pioneer Residence:** 705-567-3257
- **Town Hall (*Clerk's Office, Treasury, Procurement, Human Resources*):** 705-567-9361 /  
Toll Free: 1-800-249-8933
- **Water & Wastewater Billing:** 705-567-9361 / Toll Free: 1-800-249-8933
- **Members of Council** ([https://www.kirklandlake.ca/council/mayor\\_council](https://www.kirklandlake.ca/council/mayor_council))

**Did You Know?** Residents can submit requests through the Town's **Service Request Portal.**  
([https://www.kirklandlake.ca/our\\_services/service\\_requests](https://www.kirklandlake.ca/our_services/service_requests))