

AGENDA

Public Meeting

Proposed 2025 User Fees and Charges

Council Chambers / Electronic Participation

Tuesday, June 3, 2025 at 4:40 PM

Please visit the [TKL YouTube Channel](#) for the live-stream of the meeting.

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **Summary of Reports**
 - 3.1. Proposed 2025 User Fees and Charges
Lloyd Crocker, Treasurer
4. **Confirmation of Notice**
5. **Correspondence Received**
6. **Comments/Questions from Members of the Public**
7. **Consideration of Proposed By-Law**

Proposed Direction: Council receive the comments from members of the public; and that the draft By-Law and Schedules be brought forward for further discussion and deliberation at the June 17, 2025 Regular Meeting of Council.

8. **Adjournment**

REPORT TO COUNCIL

Meeting Date: 20/05/2025

Report Number: 2025-CORP-016

Presented by: Lloyd Crocker

Department: Corporate Services

REPORT TITLE

Proposed 2025 User Fees & Charges

RECOMMENDATION

BE IT RESOLVED THAT Report Number 2025-CORP-016 entitled “**Proposed 2025 User Fees & Charges**” be received;

AND FINALLY THAT a Public Meeting be held on Tuesday, June 3, 2025, at 4:40 PM.

INTRODUCTION

Administration have conducted a review of the Town of Kirkland Lake’s established User Fees and Charges and are proposing several changes and housekeeping items for Council’s consideration. These proposed changes have been incorporated into and directly impact the Town’s 2025 Budget (as approved).

DISCUSSION

The imposition of user fees is one method in which the Town of Kirkland Lake generates revenue to offset the costs of the services it provides.

Section 391 of the *Municipal Act*, 2001, as amended, authorizes a municipality to impose fees or charges.

The setting of user fees shifts the financial burden of providing specific services from the property tax base to the users of those services.

The Town establishes and collects user fees in exchange for services offered to the community. User fees allow the costs of services to be equitably distributed among users and the public, thereby reducing the Town’s reliance on property taxes as a primary funding source.

When user fees are customary for a particular service, they help ensure the process for establishing the fee is transparent and reasonable.

DISCUSSION (CONTINUED)

Determining Factors

The Town of Kirkland Lake does not have a User Fee policy; however, Council sanctioned a User Fee by-law establishing user fees in a schedule.

Historically, a revision of the User Fee schedule is undertaken by Administration using their professional judgment and the economic factors relating to their respective areas of service.

Administration also factor-in the cost of providing said services, the type of service under consideration (as certain services are better suited for full cost recovery than others), and the potential impact of changes to user fees on residents and other users.

To determine what Administration propose are appropriate fees/rates, the following are considered:

- direct costs (including wages and materials)
- indirect costs
- municipal and non-municipal comparators

The Town recognizes that user fees are an important source of revenue critical to achieving the Town's objective of long-term financial sustainability.

Current User Fees & Charges

For reference the following are the Town's current User Fees and Charges:

- [By-Law 24-031](#) Corporate User Fees and Charges
- [By-Law 24-029](#) Fire Services User Fees and Charges
- [By-Law 24-030](#) Cemetery Fees and Charges

Current Climate on User Fees & Charges

Having analyzed the 2025 Budget Survey data, it is worthwhile noting that from the 95 total respondents, 70 noted they would be amenable to the Town introducing new fees, and 72 noted to increase user fees and service charges to help balance the budget.

Proposed Effective Date of User Fees and Charges (Corporately)

After considering the administrative transition time necessary to ensure that new user fees and charges are entered into the existing systems/programs, to ensure proper marketing of education of new fees and charges, and in the spirit of appropriately providing notice to those reoccurring users who transact with the municipality through its User Fees and Charges, it is being recommended that the changes take effect on July 1, 2025.

DISCUSSION (CONTINUED)

Public Consultation

Advertisement of a Public Meeting being held on June 3, 2025, will be provided in accordance with the Town's Notice By-Law in the newspaper, on the official Town of Kirkland Lake Website, through social media outlets, and through radio.

2025 Rationales

The following rationales are provided surrounding the proposed changes to the Town's User Fees and Charges:

ADMINISTRATION

- **Schedule A - Clerk's Office Division** (Attachment 1)

A decrease to the Hawker Peddler/Transient Salesperson Permit (first application) has been proposed as it is believed the high cost is a deterrent to businesses wanting to solicit in the community. The proposed decrease is also based on municipal comparators.

A new fee is being proposed for a staff wedding ceremony witness. The Clerk's Office intends on instituting a procedure for hosting wedding ceremonies in Council Chambers. In alignment with other municipalities, if the applicant needs one or both witnesses supplied, a fee is charged to cover staff time.

CORPORATE SERVICES

- **Schedule B – Treasury Division** (Attachment 2) - No changes for 2025.

COMMUNITY SERVICES

- **Schedule C – Parks and Recreation Division** (Attachment 3)

Community Services' mandate is to provide a variety of recreational pursuits for enjoyment, fitness and health, social interaction, and an enhanced quality of life.

Local recreation departments offer a combination of fee for service and free programming.

When reviewing fees for programs, the goal is to generate a 60% mark-up on direct expenses. This amount helps cover indirect costs such as building costs, administrative costs etc. For rentals and memberships, comparators in past municipal studies and neighbouring communities are used.

DISCUSSION (CONTINUED)

COMMUNITY SERVICES (Continued)

- **Schedule C – Parks and Recreation Division** (Attachment 3)

The annual Cost of Living Adjustment (COLA) increases and other costs that have increased since the previous year, are also taken into consideration. The increases proposed for 2025 range from 1% to 8% depending on the factors mentioned above. These increases are reflected in the Recreation's portion of the Town's 2025 Budget, as presented.

DEVELOPMENT AND ENTERPRISE SERVICES

- **Schedule D – Planning Division** (Attachment 4) – No Changes for 2025
- **Schedule E – Building Division** (Attachment 5) – No changes for 2025
- **Schedule I – Animal Control** (Attachment 9) – No Changes for 2025.

PUBLIC WORKS

- **Schedule F - Equipment Rates** (Attachment 6)

The increases to the five equipment rates were implemented in order to match the Ontario Provincial Standard Specification (OPSS 127) from 2024.

- **Schedule G – Waste Management** (Attachment 7) – No Changes for 2025
- **Schedule H - Airport** (Attachment 8) – No Changes for 2025

FIRE SERVICES

User fees were established last year for 2024 and 2025; therefore, no changes are required to current user fees. However, Administration will report to Council, before year's end, to propose fees for 2026 and 2027.

Interpretation of Revised User Fees and Charges Schedules

To assist in Council's deliberation:

- Where a service is no longer active/offered and is being proposed to be removed, it is struck-out, and the word **REMOVED** is identified within the line item of the respective schedule.
- Where a new service is being proposed, it is identified with the word **NEW** and is identified within the line item of the respective schedule.
- Where a user fee is being proposed to be amended (fee itself), the fee change is identified in a column in the respective schedule.
- Where no change is identified, previous years rates are being carried forward for 2025.
- Fire Services fees are now adopted under a separate By-Law.
- The Museum user fees will be removed from the By-Law.

OTHER ALTERNATIVES CONSIDERED

Option A: Status Quo

Council could leave the fees at the current rates. This is not recommended as this would result in larger budget deficits contributing to the financial pressures faced by the Town.

OTHER ALTERNATIVES CONSIDERED (CONTINUED)

Option B: Adjust with an Overall CPI 2.4% Increase (2024 annual rate)

Applying a 2.4% increase to all user fees and charges is another option that Council could consider. This option is not the recommended. Further to the justifications made in the rationales surrounding the proposed user fees and charges, most of the increases proposed to existing fees and charges are well above CPI to reflect those rationales.

FINANCIAL CONSIDERATIONS

Administration notes that by adopting the proposed changes to the Town's User Fees and Charges, that the gap between service delivery and actual cost to offer services and run programs will help offset the impact of cost increases on the tax levy.

ALIGNMENT TO CORPORATE STRATEGIC PLAN

Priorities:

- ☒ Service Excellence
- ☒ Sustainable Core Services
- ☒ Current Council's Operational Aims



Actions:

Service Excellence

- Develop long-term financial plans and budgets to ensure financial sustainability and value for money.

Sustainable Core Services

- Provide clear, fair, and consistent regulations and policies governing municipal operations.

ALIGNMENT TO CORPORATE STRATEGIC PLAN (CONTINUED)

Council Operational Aim:

Service Excellence

Financial Sustainability

- Long-term financial plans and budgets aligned with the Corporation's vision and mission Increased and diversified revenue streams.

Sustainable Core Services

Core Services

- Prioritization of budget allocations and resource distribution to bolster core services that directly impact residents' well-being. ed)

Council Operational Aims:

Governance

- Clear, fair, and consistent regulations and policies governing municipal operations.
- Regular communication with residents to explain governance structures, processes, and decisions.

Financial Sustainability

- Long-term financial plans and budgets aligned with the Corporation's vision and mission Increased and diversified revenue streams.

ACCESSIBILITY CONSIDERATIONS

Not Applicable.

CONCLUSION

Updates to the Town's User Fees and Charges are based on administrative review and approved policy changes. Professional judgment and local economic factors relating to service delivery have been considered in keeping schedules current.

Prior to approvals taking place, a Public Meeting will be held. This ensures the process for establishing user fees is transparent and reasonable.

The proposed changes enable the municipality to continue to provide residents, users, and the business community with the services they expect from the Town.

Keeping the User Fees and Charges current is in keeping with the various priorities, actions and operational aims noted in the 2024-2026 Corporate Strategic Plan.

CONCLUSION CONTINUED

If so directed, the proposed updates to the fee schedules and by-laws will be presented for three readings at the June 17, 2025, meeting for passage.

CONSULTATIONS

Town of Kirkland Lake Senior Management Team

Public Works: Roads Foreman; Coordinator, Environmental Services

Community Services: Parks, Recreation, and Cemetery Supervisor; Supervisor, Museum Services; Manager of Parks, Recreation and Building Services; Supervisor, Administrative Services; Supervisor, Aquatic and Recreation Services; Activity Coordinator

Fire Services: Fulltime Firefighters

Development & Enterprise Services: Acting Chief Building Official; Planning Administrator; Contractor – Animal Control

Administration: Deputy Clerk/Lottery Licensing Officer; Records Management Clerk

ATTACHMENTS

Attachment 1 – Proposed Schedule A - CORP (Clerk's Office)

Attachment 2 – Proposed Schedule B - CORP (Treasury)

Attachment 3 – Proposed Schedule C - CS (Recreation)

Attachment 4 – Proposed Schedule D - DEV (Planning)

Attachment 5 – Proposed Schedule E - DEV (Building)

Attachment 6 – Proposed Schedule F – PW (Equipment Rates)

Attachment 7 – Proposed Schedule G – PW (Waste Management)

Attachment 8 – Proposed Schedule H – PW (Airport)

Attachment 9 – Proposed New Schedule I - (Animal Control)

SCHEDULE 'A' TO BY-LAW 25-0xx

Administration - Clerk's Office

| Fee Description | Rates | | Proposed 2025 Rates | |
|--|-----------------------|---------------------|----------------------------|---------------------|
| Meeting Room Rentals (excludes charitable organizations) | Resident | Non-Resident | Resident | Non-Resident |
| Council Chambers (per hour) | \$50.00 | \$60.00 | | |
| Main Floor Boardroom (per hour) | \$30.00 | \$36.00 | | |
| Certifying & Commissioning Services | Resident | Non-Resident | Resident | Non-Resident |
| Certification of Documents (non-municipal) - per visit | \$ 20.00 | \$ 24.00 | | |
| Commissioning of Documents (non-municipal) - per visit | \$ 20.00 | \$ 24.00 | | |
| Alcohol and Gaming Commission of Ontario (AGCO) and Liquor Control Board of Ontario (LCBO) Approvals | | | | |
| Liquor Licence Municipal Information Form | \$20.00 | | | |
| Extension of Existing Liquor Licence /Letter of Non-Objection | \$20.00 | | | |
| Significant Event Status Resolution (not in conjunction with SOP) | \$35.00 | | | |
| By-the-Glass Letter of Support | \$35.00 | | | |
| Requests for Information | Resident | Non-Resident | Resident | Non-Resident |
| Access/Correction Request Application Fee * | \$5.00 | | | |
| Search Time (per 15 minutes) * | \$7.50 | | | |
| Preparation of Records for Disclosure (per 15 minutes) * | \$7.50 | | | |
| Preparation of Records for Disclosure (per page) * | \$0.20 | | | |
| Photocopies - 8 1/2 x 11 or 11 1/2 x 14 (per page) * | \$0.20 | | | |
| Plotter Photocopying - 18x24, 24x36, 36x48, 42x60 (per page) | actual cost | | | |
| Encrypted USB - max size 32 GB (per device) | \$10.00 | | | |
| Research Fee (per 15 minutes of research/response time) | \$10.00 | \$12.00 | | |
| *fee established by Legislation | | | | |
| Burial Permits (Death Registrations) | | | | |
| Death Registrations - per Registration (including out of Town) | \$30.00 | | | |
| Death Registrations - per Registration for in-Town Indigent or | no cost | | | |
| Death Registration Surcharge after regular business hours (Surcharge payable to Division Registrar, or designate on call) | \$30.00 | | | |
| Business Licencing | | | | |
| Hawker & Peddler Licence - First Application | \$5,000.00 | | \$1,500 | |
| Hawker & Peddler Licence - Subsequent Application | \$1,000.00 | | | |
| Mobile Refreshment Vehicle Licence | \$1,000.00 | | | |
| Food Cart Licence | \$250.00 | | | |
| Lottery Licencing | | | | |
| Lottery Licence - Raffle | 3% of Prize Value | | | |
| Lottery Licence - Break Open Tickets (Nevadas) | 3% of Prize Value | | | |
| Lottery Licence - Bingo (per session) | \$ 99.00 | | | |
| Marriage Licencing & Civil Ceremony Fees | Resident | Non-Resident | Resident | Non-Resident |
| Marriage Licence (per licence) | \$ 150.00 | \$ 180.00 | | |
| Civil Marriage - Ceremony (\$100 non-refundable deposit) | \$ 300.00 | \$ 360.00 | | |
| Civil Marriage - Rehearsal Attendance | \$ 60.00 | \$ 72.00 | | |
| Civil Marriage - Out of Town Travel | As per Travel Expense | | | |
| Ceremony Witness - use of staff member (per witness) NEW | | | \$25.00 | \$30.00 |



SCHEDULE 'B' TO BY-LAW 25-0xx

Corporate Services Department - Treasury Division

| Fee Description | Rates |
|---|------------|
| NSF Cheques | \$40.00 |
| Tax Certificates | \$ 70.00 |
| Tax/Water Letter (Confirmation of Records) | \$ 10.00 |
| Tax Registration for Vacant and Improved Land | \$ 1000.00 |



SCHEDULE 'C' TO BY-LAW 25-0xx

Community Services Department - Recreation Division

Disclaimer: The Community Services Department may offer programs, lessons, demonstrations, workshops, or other initiatives during the year that are not listed in these User Fees. Those associated fees will be published on the Town of Kirkland Lake's Official Website, and/or social media platforms in advance of the program/programming.

Seniors: 60 years of age + qualify for Senior Rate.

Family: A family is up to two primary caregivers and their children living in the same household.

Students: A valid student card may be required as proof to qualify for the Student Rate.

Proof of Insurance: User Group/Renter MUST provide Proof of Insurance; Insurance can be purchased through the Town, if required.

Insurance Rates: Set by Town's Insurance Agent and based on event type and attendees.

Staff Costs: Charged back to the User Group/Renter at actual wage plus benefits.

Day Rate: Includes single entry to the gym or pool, or one hour of squash court use.

Non-Resident: A 20% surcharge is added for individuals who do not pay taxes directly to the Town of Kirkland Lake (this applies to memberships, programs, and rentals).

Prime Time Hours:

Monday to Friday

3:00 PM to close

All Saturdays &

All School Breaks &

Statutory Holidays

(when open)

Memberships, Passes & Day Rates

POOL

| Fee Description | | | Proposed 2025 Rates | |
|---------------------|----------|--------------|---------------------|--------------|
| 1 Month | Resident | Non-Resident | Resident | Non-Resident |
| Student (1 Month) | \$38.27 | \$45.92 | \$41.33 | \$49.60 |
| Senior (1 Month) | \$38.27 | \$45.92 | \$41.33 | \$49.60 |
| Adult (1 Month) | \$51.03 | \$61.24 | \$55.11 | \$66.13 |
| Family (1 Month) | \$108.18 | \$129.82 | \$114.63 | \$137.56 |
| 3 Month | Resident | Non-Resident | Resident | Non-Resident |
| Student (3 Month) | \$91.85 | \$110.22 | \$99.20 | \$119.04 |
| Senior (3 Month) | \$91.85 | \$110.22 | \$99.20 | \$119.04 |
| Adult (3 Month) | \$122.47 | \$146.96 | \$132.26 | \$158.71 |
| Family (3 Month) | \$259.64 | \$311.57 | \$275.10 | \$330.12 |
| 1 Year | Resident | Non-Resident | Resident | Non-Resident |
| Student (1 Year) | \$275.56 | \$330.67 | \$297.59 | \$357.11 |
| Senior (1 Year) | \$275.56 | \$330.67 | \$297.59 | \$357.11 |
| Adult (1 Year) | \$367.41 | \$440.89 | \$396.78 | \$476.14 |
| Family (1 Year) | \$681.61 | \$817.93 | \$722.14 | \$866.57 |
| Day Rate | | | | |
| Student (Day Rate) | \$4.65 | | \$4.87 | |
| Senior (Day Rate) | \$4.65 | | \$4.87 | |
| Adult (Day Rate) | \$5.97 | | \$6.19 | |
| Family (Day Rate) | \$15.93 | | \$16.37 | |
| Under (Day Rate) | FREE | | FREE | |
| Swim Passes | | | | |
| Student Passes (12) | \$46.50 | | \$48.70 | |
| Senior Passes (12) | \$46.50 | | \$48.70 | |
| Adult Passes (12) | \$59.70 | | \$61.90 | |
| Family Passes (12) | \$159.30 | | \$163.70 | |

Memberships, Passes & Day Rates (Con't)**FITNESS**

| Fee Description | | | Proposed 2025 Rates | |
|--|----------|--------------|---------------------|--------------|
| Rates | | | | |
| 1 Month | Resident | Non-Resident | Resident | Non-Resident |
| Student | \$47.49 | \$56.99 | \$48.92 | \$58.70 |
| Senior | \$47.49 | \$56.99 | \$48.92 | \$58.70 |
| Adult | \$63.32 | \$75.98 | \$64.90 | \$77.88 |
| Family | \$134.24 | \$161.09 | \$135.66 | \$162.79 |
| 3 Month | Resident | Non-Resident | Resident | Non-Resident |
| Student | \$113.98 | \$136.78 | \$116.82 | \$140.18 |
| Senior | \$113.98 | \$136.78 | \$116.82 | \$140.18 |
| Adult | \$151.97 | \$182.36 | \$155.76 | \$186.91 |
| Family | \$322.18 | \$386.62 | \$323.98 | \$388.78 |
| 1 Year | Resident | Non-Resident | Resident | Non-Resident |
| Student | \$341.93 | \$410.32 | \$366.28 | \$439.54 |
| Senior | \$341.93 | \$410.32 | \$366.28 | \$439.54 |
| Adult | \$455.91 | \$547.09 | \$488.37 | \$586.04 |
| Family | \$930.06 | \$1,116.07 | \$984.90 | \$1,181.88 |
| Day Rate | | | | |
| Student (14+) | \$7.30 | | \$7.52 | |
| Senior | \$7.30 | | \$7.52 | |
| Adult | \$9.73 | | \$9.96 | |
| Gym Passes | Resident | Non-Resident | Resident | Non-Resident |
| Student Passes (12) | \$73.00 | | \$75.20 | |
| Senior Passes (12) | \$73.00 | | \$75.20 | |
| Adult Passes (12) | \$97.30 | | \$99.60 | |
| Christmas Special - Student Fitness | \$30.00 | \$36.00 | \$30.00 | \$36.00 |
| Summer Special - Student Fitness (buy 3 months get 1 month free) | \$113.98 | \$136.78 | \$116.82 | \$140.18 |
| SQUASH | | | Proposed 2025 Rates | |
| (Day Rate) | \$1.77 | | | |
| Adult (Day Rate) | \$1.77 | | | |
| Day Rate (NEW) | | | \$2.65 | |

Memberships, Passes & Day Rates (Con't)**COMPLEX**

| Fee Description | Rates | | Proposed 2025 Rates | |
|--|------------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| 1 Month | | | | |
| Student | \$64.32 | \$77.18 | \$67.51 | \$81.01 |
| Senior | \$64.32 | \$77.18 | \$67.51 | \$81.01 |
| Adult | \$85.76 | \$102.91 | \$90.01 | \$108.01 |
| Family | \$181.81 | \$218.17 | \$187.22 | \$224.66 |
| 3 Month | | | | |
| Student | \$154.37 | \$185.24 | \$162.02 | \$194.42 |
| Senior | \$154.37 | \$185.24 | \$162.02 | \$194.42 |
| Adult | \$205.82 | \$246.98 | \$216.02 | \$259.22 |
| Family | \$436.34 | \$523.61 | \$449.33 | \$539.20 |
| 6 Month (includes fitness class) | | | | |
| Student | \$406.34 | \$487.61 | \$385.07 | \$462.08 |
| Senior | \$406.34 | \$487.61 | \$385.07 | \$462.08 |
| Adult | \$541.79 | \$650.15 | \$513.42 | \$616.10 |
| Family | \$1,105.25 | \$1,326.30 | \$1,067.92 | \$1,281.50 |
| 1 Year (includes fitness classes) | | | | |
| Student | \$580.49 | \$696.59 | \$592.41 | \$710.89 |
| Senior | \$580.49 | \$696.59 | \$592.41 | \$710.89 |
| Adult | \$773.98 | \$928.78 | \$789.88 | \$947.86 |
| Family | \$1,578.92 | \$1,894.70 | \$1,642.95 | \$1,971.54 |

FITNESS PROGRAMMING**FITNESS CLASSES**

| Fee Description | Rates | | Proposed 2025 Rates | |
|--|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| 30 Minute Class - by-session Registration Rate | \$5.75 | \$6.90 | \$6.50 | \$7.80 |
| 30 Minute Class - Drop-In Rate (NEW) | | | \$9.10 | |
| 45+ Minute Class - by-session Registration Rate | \$8.25 | \$9.90 | \$9.00 | \$10.80 |

| FITNESS CLASSES (Con't) | | | | |
|---|----------|--------------|---------------------|--------------|
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| 45+ Minute Class - Drop-In Rate (NEW) | | | \$12.60 | |
| Pay as you go class (30 minute) | \$8.63 | \$10.36 | REMOVE | REMOVE |
| Pay as you go class (30 minute) | \$12.38 | \$14.86 | REMOVE | REMOVE |
| Pay as you go class (45 - 60 minute) | \$86.63 | \$103.96 | \$91.10 | \$109.32 |
| Fitness Class Passes (12) - (30 minute) | \$123.80 | \$148.56 | \$126.00 | \$151.20 |
| Fitness Class Passes (12) - (45+ minute) | \$65.00 | \$78.00 | \$70.00 | \$84.00 |
| Private Fitness Class (45+ minute) | \$110.00 | \$132.00 | \$125.00 | \$150.00 |
| Private Aquatic Fitness Class (45+ minute) | | | Actual | |
| FITNESS PROGRAMMING | | | | |
| 1:1 PERSONAL TRAINING | | | | |
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| 1 hour (member) | \$44.53 | \$53.44 | \$47.27 | \$56.72 |
| 1 hour (non-member) (NEW) | | | \$55.66 | \$66.79 |
| 3 hours (member) | \$113.55 | \$136.26 | \$130.00 | \$156.00 |
| 3 hours (non-member) (NEW) | | | \$141.94 | \$170.33 |
| 6 hours (member) | \$193.08 | \$231.70 | \$235.67 | \$282.80 |
| 6 hours (non-member) (NEW) | | | \$241.35 | \$289.62 |
| Non-members pay a 20% surcharge | | | | |

FITNESS PROGRAMMING (Con't)**2:1 PERSONAL TRAINING**

| Fee Description | Rates | | Proposed 2025 Rates | |
|----------------------------|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| 1 hour (member) | \$24.00 | \$28.80 | \$28.34 | \$34.01 |
| 1 hour (non-member) (NEW) | | | \$30.00 | \$36.00 |
| 3 hours (member) | \$65.00 | \$78.00 | \$78.00 | \$93.60 |
| 3 hours (non-member) (NEW) | | | \$81.00 | \$97.20 |
| 6 hours (member) | \$116.00 | \$139.20 | \$141.40 | \$169.68 |
| 6 hours (non-member) (NEW) | | | \$145.00 | \$174.00 |

Non-members pay a 20% surcharge

~~SMALL GROUP TRAINING (3--5 INDIVIDUALS)~~

| | Resident | Non-Resident | | |
|-----------------------------|---------------------|-------------------------|--------|--------|
| 1 hour (member) | \$19.30 | \$23.16 | REMOVE | REMOVE |
| member) | \$24.13 | \$28.96 | REMOVE | REMOVE |
| 3 hours (member) | \$49.21 | \$59.05 | REMOVE | REMOVE |
| member) | \$61.51 | \$73.81 | REMOVE | REMOVE |
| 6 hours (member) | \$83.65 | \$100.38 | REMOVE | REMOVE |
| member) | \$104.56 | \$125.47 | REMOVE | REMOVE |

AQUATIC PROGRAMMING**SWIM LESSONS**

| Fee Description | Rates | | Proposed 2025 Rates | |
|----------------------------------|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| 9 Lessons | | | | |
| Group Swim Lessons | | | | |
| 30 minutes - 9 classes | \$69.00 | \$82.80 | \$75.00 | \$90.00 |
| 45 minutes - 9 classes | \$95.00 | \$114.00 | \$99.00 | \$118.80 |
| Swim Patrol - 10 classes | \$100.00 | \$120.00 | \$109.00 | \$130.80 |
| Private Swim Lessons - 5 classes | \$125.00 | \$150.00 | \$132.00 | \$158.40 |
| Semi-Private Lessons - 5 classes | \$80.00 | \$96.00 | \$90.00 | \$108.00 |

| SWIM LESSONS (Con't) | | | | |
|---|----------|--------------|---------------------|--------------|
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| Trio-Private Lessons - 5 classes (NEW) | | | \$80.00 | \$96.00 |
| Splash & Safety Lesson - 1 class (NEW) | | | \$12.00 | \$13.56 |
| Bronze Star | \$78.00 | \$93.60 | \$85.00 | \$102.00 |
| Exam Fee | \$15.00 | | \$15.00 | |
| Bronze Medallion & E.F.A. | \$80.65 | \$96.78 | \$82.67 | \$99.20 |
| Exam Fee | \$42.50 | | \$42.50 | |
| Canadian Lifesaving Manual + Bronze Medallion Workbook | \$57.00 | | \$57.00 | |
| Bronze Cross & S.F.A. | \$114.61 | \$137.53 | \$117.48 | \$140.98 |
| Exam Fee | \$52.50 | | \$52.50 | |
| Canadian First Aid Manual + Bronze Cross Workbook | \$26.00 | | \$26.00 | |
| NLS Course | \$249.38 | \$299.26 | \$249.38 | \$299.26 |
| NLS Recert | \$61.94 | \$74.33 | \$70.40 | \$84.48 |
| Instructor Course | \$249.38 | \$299.26 | \$249.38 | \$299.26 |
| POOL RENTALS | | | | |
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| Regular Groups - 1 hour (both pools incl. slide - less than 30) | \$175.58 | \$210.70 | \$186.11 | \$223.33 |
| Regular Groups - 1 hour (both pools incl. slide - 30 - 60 ppl) | \$208.84 | \$250.61 | \$221.37 | \$265.64 |
| Regular Groups - 1 hour (both pools no slide - less than 30) | \$132.28 | \$158.74 | \$140.22 | \$168.26 |
| Regular Groups - 1 hour (1 pool no slide - less than 30) | \$104.10 | \$124.92 | \$110.35 | \$132.42 |

| POOL RENTALS(Con't) | | | | |
|--|----------------------|--------------|---------------------|--------------|
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| Cost of slide, on top of hourly pool rental | \$43.30 | \$51.96 | \$47.63 | \$57.16 |
| Non Prime: 20% less of Regular Group Rental Rate | | | | |
| Swim Club | \$72.30 | \$86.76 | \$76.64 | \$91.97 |
| Swim Club - Early Morning (+ staff) (NEW) | | | \$61.31 | \$73.57 |
| Additional Guard | Actual Staffing Cost | | Actual | |
| POOL BIRTHDAY PARTIES | | | | |
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| ALL POOLS INCLUDING SLIDE | | | | |
| 12 people or less | \$243.38 | \$292.06 | \$265.89 | \$319.07 |
| 13-18 people | \$258.23 | \$309.88 | \$294.57 | \$353.48 |
| 19-24 people | \$273.08 | \$327.70 | \$319.19 | \$383.03 |
| 25-30 people | \$287.94 | \$345.52 | \$328.73 | \$394.48 |
| 31-40 people | \$302.79 | \$363.34 | \$426.01 | \$511.21 |
| 1 POOL INCLUDING SLIDE | | | | |
| 12 people or less | \$228.86 | \$274.63 | \$228.86 | \$268.97 |
| 13-18 people | \$243.71 | \$292.45 | \$252.82 | \$303.38 |
| 19-24 people | \$258.56 | \$310.27 | \$277.44 | \$332.93 |
| 25-30 people | \$273.41 | \$328.09 | \$286.98 | \$344.38 |
| 31-40 people | \$288.26 | \$345.91 | \$384.26 | \$461.11 |
| 1 POOL - NO SLIDE | | | | |
| 12 people or less | \$186.43 | \$223.71 | \$186.43 | \$223.72 |
| 13-18 people | \$201.28 | \$241.53 | \$201.28 | \$241.54 |
| 19-24 people | \$216.13 | \$259.35 | \$216.13 | \$259.36 |
| 25-30 people | \$230.98 | \$277.17 | \$230.98 | \$277.18 |
| 31-40 people | \$245.83 | \$295.00 | \$264.92 | \$317.90 |

ARENA PROGRAMMING**ARENA RENTAL RATES**

| Fee Description | Rates | | Proposed 2025 Rates | |
|---|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Prime Time - Adult | \$149.12 | \$178.94 | \$152.85 | \$183.42 |
| Prime Time - Student | \$119.30 | \$143.15 | \$122.28 | \$146.74 |
| Non Prime - Adult (20% discount) | \$119.29 | \$143.15 | \$122.28 | \$146.74 |
| Non Prime - Student (20% discount) | \$95.43 | \$114.52 | \$97.82 | \$117.38 |
| Last Minute Ice - Adult (50% discount of prime) | \$74.56 | \$89.47 | \$91.71 | \$110.05 |
| Last Minute Ice - Student (50% discount of prime) | \$59.65 | \$71.58 | \$73.37 | \$88.04 |
| Pick-up Hockey | \$7.36 | | \$7.52 | |
| Pick-up Hockey Passes (12) | \$73.60 | | \$75.20 | |
| Public Skate | \$3.54 | | \$3.76 | |
| Family Skate (NEW) | | | \$11.28 | |
| Family Sticks and Pucks - 2 individuals | \$7.82 | | \$7.96 | |
| Family Sticks and Pucks - 3 or more individuals | \$9.20 | | \$11.94 | |

ICE BIRTHDAY PARTIES

| Fee Description | Rates | | Proposed 2025 Rates | |
|-------------------|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| 12 people or less | \$195.78 | \$234.94 | \$199.73 | \$239.68 |
| 13-18 people | \$210.34 | \$252.41 | \$223.46 | \$268.15 |
| 19-24 people | \$224.91 | \$269.89 | \$243.84 | \$292.61 |
| 25-30 people | \$239.48 | \$287.38 | \$251.74 | \$302.09 |
| 31-40 people | \$254.04 | \$304.85 | \$297.70 | \$357.24 |

| STORAGE ROOM RENTAL | | | | |
|---|------------|--------------|---------------------|--------------|
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| Youth per square foot | \$4.92 | \$5.90 | \$5.38 | \$6.46 |
| Adult per square foot | \$6.56 | \$7.87 | \$6.72 | \$8.06 |
| Arena Storage Lockers | \$125.00 | \$150.00 | \$137.50 | \$165.00 |
| ARENA PROGRAMMING | | | | |
| ARENA FLOOR RENTAL RATES | | | | |
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| Non-Profit Charitable Group (+ set up + clean up + staff) | \$264.74 | \$317.69 | \$271.36 | \$317.69 |
| Local Commercial or Pubs - Ticketed Event (+ set up + clean up + staff) | \$911.04 | \$1,093.25 | \$933.82 | \$1,093.25 |
| Non-Local Town Out of Town Commercial Use (+ set up + clean up + staff) | \$1,876.76 | | \$1,923.68 | |
| BALL HOCKEY | | | Resident | Non-Resident |
| Adults | \$57.25 | \$68.70 | \$61.25 | \$73.50 |
| Students | \$45.80 | \$54.96 | \$49.00 | \$58.80 |
| League Fee (individual rate) | \$40.00 | | \$45.00 | |
| FACILITY USE & PROGRAMMING | | | | |
| LOCKER RENTALS | | | | |
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| 3 Months - Lobby Change Rooms | \$51.00 | \$61.20 | \$52.28 | \$61.20 |
| 1 Year - Lobby Change Rooms | \$102.00 | \$122.40 | \$104.55 | \$122.40 |
| 3 Months - Aquatic Centre Change Rooms | \$61.20 | \$73.44 | \$62.73 | \$73.44 |

| LOCKER RENTALS (Con't) | | | | |
|--|---------------------|-------------------------|---------------------|-------------------|
| Fee Description | Rates | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| 1 Year - Aquatic Centre Change Rooms | \$122.40 | \$146.88 | \$125.46 | \$146.88 |
| COMMERCIAL-BUSINESS | | | | |
| | Resident | Non-Resident | | |
| Per hour (+ clean-up) | \$50.00 | \$60.00 | REMOVE | REMOVE |
| Per day (+ clean-up) | \$125.00 | \$150.00 | REMOVE | REMOVE |
| ROOM RENTAL | | | Proposed 2025 Rates | |
| (Blue Line, Arts & Crafts , Board Room, Birthday Party Room, Lobby) | | | | |
| | Resident | Non-Resident | Resident | Non-Resident |
| Per hour (+ clean up) | \$51.25 | \$61.50 | \$52.53 | \$63.04 |
| Per day (+ clean up) | \$128.13 | \$153.76 | \$131.33 | \$157.60 |
| Wooden Chair Rental | \$1.00 | \$1.20 | \$1.00 | \$1.20 |
| Local Service Club Meetings (non-profit) | \$25.00 | \$30.00 | \$25.00 | \$30.00 |
| DAY CAMP | | | | |
| YOUTH PROGRAMS | | | Proposed 2025 Rates | |
| | Resident | Non-Resident | Resident | Non-Resident |
| Day Camp (Week Rate) (NEW) | | | \$155.00 | \$186.00 |
| Day Camp (Day Rate) (NEW) | | | \$42.00 | \$50.40 |
| 1-child Day Rates | \$150.00 | \$180.00 | REMOVE | REMOVE |
| 1-child | \$42.00 | \$50.40 | REMOVE | REMOVE |
| Half Day Camp | \$25.00 | \$30.00 | \$26.00 | \$31.20 |
| Splash & Swim Days | \$35.00 | \$42.00 | \$36.00 | \$43.20 |
| Kids Fitness Class - Registration Rate (NEW) | | | \$6.50 | \$7.80 |

PARK USE AND PROGRAMMING**CIVIC PARK**

| Fee Description | Rates | | Proposed 2025 Rates | |
|---|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Non-Profit Charitable Group (cost to public) (+ set up + clean up + staff) | \$264.74 | \$317.69 | \$271.36 | \$325.63 |
| Non-Profit Charitable Group (free to public) (+ set up + clean up + staff) | Actual | | Actual | |
| Local Commercial or Pubs - Ticketed Event (+ set up + clean up + staff) | \$911.04 | \$1,093.25 | \$933.82 | \$1,120.58 |
| Private Event (commercial or non- commercial) Per Hour (+ set up + clean up + staff) | \$102.00 | \$122.40 | \$104.55 | \$125.46 |
| Per Day (+ set up + clean up + staff) | \$459.00 | \$550.80 | \$468.20 | \$561.84 |

BASEBALL FIELD (Per Game)

| | Rates | | Proposed 2025 Rates | |
|---|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Adult | \$52.69 | | \$54.00 | |
| Youth | \$39.53 | | \$40.51 | |
| TKL Slo-Pitch League (Team Rate /8 week season) | \$331.86 | \$398.23 | \$400.00 | \$480.00 |
| Youth Ball League (Individual Rate +6 week season) | \$35.00 | \$42.00 | \$40.00 | \$48.00 |

PARK USE AND PROGRAMMING (Con't)**PAVILLION (No Ice / Per Hour)**

| Fee Description | Rates | | Proposed 2025 Rates | |
|-----------------|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Adult | \$34.80 | \$41.76 | \$34.80 | \$41.76 |
| Student | \$26.10 | \$31.32 | \$26.10 | \$31.32 |

CIVIC ICE (Per Hour)

| Fee Description | Rates | | Proposed 2025 Rates | |
|-----------------|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Adult | \$59.65 | \$71.58 | \$61.14 | \$73.37 |
| Student | \$47.72 | \$57.26 | \$48.92 | \$58.70 |

MULTI-PURPOSE COURT (Per Hour)

| Fee Description | Rates | | Proposed 2025 Rates | |
|-----------------|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Adult | \$34.80 | \$41.76 | \$34.80 | \$41.76 |
| Student | \$26.10 | \$31.32 | \$26.10 | \$31.32 |

BEACH VOLLEYBALL COURT (Per Hour)

| Fee Description | Rates | | Proposed 2025 Rates | |
|---|----------|--------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Adult | \$34.80 | \$41.76 | \$34.80 | \$41.76 |
| Student | \$26.10 | \$31.32 | \$26.10 | \$31.32 |
| TKL Beach Volleyball League (Team Rate) (NEW) | | | \$80.00 | \$96.00 |

CIVIC KITCHEN

| Fee Description | Rates | | Proposed 2025 Rates | |
|---|--------------------|--------------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Three hour use (+ set up + clean up + staff) | \$30.00 | \$36.00 | REMOVE | REMOVE |
| Per hour use (+ set up + clean up + staff) (NEW) | | | \$15.00 | \$18.00 |

PARK USE AND PROGRAMMING**VENDORS (Any Location)**

| Fee Description | Rates | | Proposed 2025 Rates | |
|---|---------------------|---------------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Seasonal Vendor (12' Frontage) | \$193.32 | \$234.98 | REMOVE | REMOVE |

PARK USE AND PROGRAMMING (Con't)**VENDORS (Any Location)**

| Fee Description | Rates | | Proposed 2025 Rates | |
|--------------------------------------|--------------------|--------------------|---------------------|--------------|
| | Resident | Non-Resident | Resident | Non-Resident |
| Seasonal Vendor – | | | | |
| Per Additional Foot | \$12.08 | \$14.50 | REMOVE | REMOVE |
| of Frontage | | | | |
| Seasonal Vendor - | | | | |
| Base Fee (6' x 6' | | | \$150.44 | \$180.53 |
| Stall) (NEW) | | | | |
| Seasonal Vendor - | | | | |
| Per Additional Foot | | | \$13.27 | \$15.92 |
| (NEW) | | | | |
| Occasional Vendor - | | | | |
| Base Fee (6' x 6' | | | \$15.04 | \$18.05 |
| Stall) (NEW) | | | | |
| | | | | |
| Occasional Vendor - | | | | |
| Per Additional Foot | | | \$1.33 | \$1.60 |
| (Per Week) (NEW) | | | | |
| Per Week (6'- | | | | |
| Frontage) | 14.87 | 18.59 | REMOVE | REMOVE |
| Weekly Vendor – | | | | |
| Per Additional Foot | | | REMOVE | REMOVE |
| of Frontage | 1.42 | 1.77 | | |
| Weekly Vendor – | | | | |
| Outside Pavilion (12' | | | REMOVE | REMOVE |
| Frontage) | 11.15 | 13.94 | | |
| Vendor Last Minute | 50% of | | | |
| Cancellation or 'No | Weekly | | REMOVE | REMOVE |
| Show' Fee | Rate | | | |
| Seasonal Vendor | \$35.36 | \$42.43 | \$35.40 | \$42.48 |
| + Per Additional Appliance Fee (NEW) | | | \$7.08 | \$8.50 |
| Electricity Usage - | | | | |
| Occasional Vendor | \$4.42 | \$5.30 | \$3.54 | \$4.25 |
| | | | | |
| + Per Additional Appliance Fee (NEW) | | | \$1.77 | \$2.12 |

| VENDORS(Con't) (Any Location) | | | | | |
|---|------------|---------------------|--------------------|---------------------|---------------------|
| Fee Description | | Rates | | Proposed 2025 Rates | |
| | | Resident | Non-Resident | Resident | Non-Resident |
| 6' Table Rental for KLFAM (Per Week) | | \$4.42 | \$5.31 | \$4.42 | \$5.30 |
| Kitchen Rental + Vendor Fee for KLFAM (Weekly) | | \$19.65 | \$24.56 | REMOVE | REMOVE |
| MEMORIAL TRIBUTES | | | | Proposed 2025 Rates | |
| MEMORIAL BENCH | | | | | |
| Bench, as per location availability | | \$1,769.91 | | \$1,814.16 | |
| Tree, as per location availability (NEW) | | | | \$400.00 | |
| ADVERTISING IN PROGRAM GUIDE | | | | Proposed 2025 Rates | |
| | User Group | Non-Profit Non-User | For-Profit Group | User Group | Non-Profit Non-User |
| Quarter page (NEW) | | | | \$50.00 | \$80.00 |
| Half page | \$90.00 | \$130.00 | \$230.00 | \$90.00 | \$135.00 |
| Full page | \$150.00 | \$225.00 | \$500.00 | \$150.00 | \$225.00 |
| OUTDOOR RECREATION | | | | | |
| SKI & SNOWSHOE RENTALS | | | | | |
| Fee Description | | Rates | | Proposed 2025 Rates | |
| Per Person | | \$1.77 | | \$1.77 | \$1.77 |
| Per Family | | \$4.42 | | \$5.31 | \$5.31 |

SCHEDULE 'D' TO BY-LAW 25-0XX

Development & Enterprise Services Department - Planning Division

| Fee Description | Rates |
|--|--------------|
| Planning Act Applications | |
| Minor Variance | \$550.00 |
| Consent to Sever | \$450.00 |
| Parkland Dedication (payment-in-lieu) - Residential | 5% of AV |
| Parkland Dedication (payment-in-lieu) - Other | 2% of AV |
| Consent Agreements | \$320.00 |
| Pre-Consultation Fee | \$200.00 |
| Zoning Compliance Letter (per roll number) | |
| Regular | \$180.00 |
| Urgent (3 days or less) | \$360.00 |
| Site Plan Control Agreements (includes registration) | |
| Residential | \$1,880.00 |
| Other | \$2,190.00 |
| Amendment | \$1,560.00 |
| Zoning Amendment | |
| Minor (temporary, lifting of H, R1 to R2, addition of permitted use) | \$1,360.00 |
| Major (everything else) | \$1,880.00 |
| Official Plan Amendment | \$1,880.00 |
| Peer Review of Document submitted for Planning Act process | actual cost |
| Combined Zoning and Official Plan Amendment | \$3,340.00 |
| Deeming By-law (includes registration) | \$835.00 |
| Plan of Subdivision | \$2,090.00 |
| Validation of Title | \$630.00 |
| Fee Description | Rates |
| Leases & Encroachments | |
| Application Fee | \$215.00 |
| Development of Agreement | \$370.00 |
| Annual Fee (based on 3.0m X 12.0m [36 sq.m]) | \$153.00 |
| per 10 sq. m over 36 sq.m | \$6.20 |
| Land Sales | |
| Application/Proposal Fee | \$600.00 |
| Heritage | |
| Hertitage Property Listing Application | \$495.00 |
| Office Admin - Photocopying | |
| Letter or Legal (B&W) | \$0.30 |
| Letter or Legal (Colour) | \$0.40 |
| Tabloid (B&W) | \$0.60 |
| Tabloid (Colour) | \$1.10 |
| Office Admin- Printing | |
| Digital info on CD | \$140.00 |
| Zoning or OP documents (Including schedules) - Print | \$140.00 |
| Zoning or OP documents (Including schedules) - USB | \$85.00 |

SCHEDULE 'E' TO BY-LAW 25-0XX

Development & Enterprise Services Department - Building Division

| Fee Description | Rates |
|---|-------------------------|
| Residential Construction | |
| New Living Space (Houses, Apartments, Additions) | \$ 13.25/m ² |
| New Non-Living Space (Garages, Carports, Decks) | \$10.25/m ² |
| Renovations or Alterations | \$9.25/m ² |
| Minimum Fee | \$175.00 |
| Industrial, Commercial, Institutional Construction | |
| New Construction | \$14.25/m ² |
| Renovation or Alteration | \$10.25/m ² |
| Minimum Fee | \$250.00 |
| Demolition | |
| Accessory Building | \$125.00 |
| Small Building (not more than 600 m ² ; not more than 3 storeys) | \$250.00 |
| Large Building (more than 600 m ² ; more than 3 storeys) | \$500.00 |
| Accessory Construction | |
| Sign Permit | \$85.00 |
| Fence Permit | \$85.00 |
| Pool Permit | \$85.00 |
| Miscellaneous | |
| Revised Permit - Minor Change | \$175.00 |
| Revised Permit - Major Change | \$350.00 |
| Change of Use Permit | \$175.00 |



SCHEDULE 'E' TO BY-LAW 25-0XX

Development & Enterprise Services Department - Building Division

| Fee Description | Rates |
|--|------------------|
| Compliance | |
| Re-inspection Fee | \$100.00 |
| Occupying a Dwelling Without an Occupancy Permit | \$150.00/week |
| Construction Commencing Without a Permit | 2x Permit Fee |
| | Daily \$ 20.00 |
| Road Occupancy Permit | Weekly \$ 80.00 |
| | Monthly \$155.00 |



SCHEDULE 'F' TO BY-LAW 25-0XX

Public Works Department - Equipment Rates

| Fee Description | Rates | Proposed 2025 Rates |
|---|------------|------------------------|
| 1/2 Ton Truck | \$39.06 | |
| 3/4 Ton Truck | \$40.43 | |
| 2 Ton Truck | \$65.10 | |
| 5 Ton Dump Truck (single Axle) | \$77.07 | \$83.20 |
| 5 Ton Plow and Sander | \$134.72 | |
| 10 Ton Tandem Dump Truck | \$103.85 | \$114.85 |
| 10 ton Tandem Dump Truck Sander | \$134.72 | |
| 4 CU.YD. Loader & LM-220 Snow Blower | \$313.64 | |
| Volvo G960 Grader | \$150.15 | \$160.10 |
| Elgin Pelican Street Sweeper | \$141.23 | |
| 4X4 Backhoe | \$81.17 | \$92.40 |
| 4X4 Backhoe & Asphalt cutter | \$91.88 | \$98.50 |
| 4X4 Backhoe & breaker Hoe Ram | \$124.01 | |
| 2.5 CU.YD. Loader | \$102.80 | |
| Trackless MT with Attachements | \$85.68 | |
| Gas Powered Air Compressor | \$48.20 | |
| Traffic Line Marker (Painting Machine) | \$37.49 | |
| Thompson Boiler (Steamer) | \$42.84 | |
| Wacker Plate Tamper- 12" Plate, Gas Powered | \$21.42 | |
| Bomag BPR55/65 Packer- 23" Plate, diesel Powered | \$27.83 | |
| Genie Manlift | \$40.22 | |
| Vactor 2100 + Sewer (Vacuum Truck) | \$363.62 | |
| Pipe Thaw Machine | \$208.85 | |
| WWorks-1993 Gorman Mud Pump (Trash Pump) | \$40.43 | |
| WWorks- 4" Trash Diesel Pump | \$26.78 | |
| FLYGT & Subermisible Pump | \$26.78 | |
| Rigid 3/4 HP Pipe Cleaner | \$27.58 | |
| STHIL/ Husqvarna Cut Off Saw | \$22.49 | |
| Unallocated Equipment (Various Tools) | \$16.07 | |
| Parking Lot Rental | \$341.25 | |
| Flag Pole Banner Program Installation & Removal (rate | \$1,575.00 | |



SCHEDULE 'G' TO BY-LAW 25-0XX

Public Works Department - Waste Management

| Fee Description | Rates |
|---|----------|
| All Waste disposal (per m ³) | \$14.50 |
| Unsorted Waste Disposal - Recyclables Not Removed (per m ³) | \$28.50 |
| Exceptions | |
| Residential Private - up to 2 m ³ (per load) | \$14.50 |
| Garbage Bag (per bag) | \$4.00 |
| Contaminated Waste per m ³ | \$37.50 |
| Clean wood (per m ³) | \$5.00 |
| Scrap Metal (per m ³) | \$4.75 |
| Appliances containing Refrigerant (per unit) | \$45.50 |
| Composter (each) | \$60.00 |
| Rain Barrel (each) | \$70.00 |
| Blue Cart - 95 gal. (each) | \$70.00 |
| FoodCycler FC-30 (2.5L) | \$150.00 |
| FoodCycler Eco5 (5L) | \$300.00 |



KIRKLAND LAKE
THE RIGHT ENVIRONMENT

SCHEDULE 'H' TO BY-LAW 25-0XX
Public Works Department - Airport

| Fee Description | Rates |
|---|---|
| Landing Fees | |
| 0-2000 kg | \$20.00 |
| 0-2000 kg (if buying fuel) | \$0.00 |
| Minimum Aircraft over 2000 kg | \$30.00 |
| Aircraft/Helicopter over 2000 kg by MGTOW | \$10/1000kg |
| Minimum - Helicopter | \$30.00 |
| Turbo Fan | \$170.00 |
| Air Ambulance | \$367.50 |
| Parking Fees | |
| 0-2000 kg | Daily - \$14.70 Monthly - \$91.35 Yearly - \$632.00 |
| 2000-5001 kg | Daily - \$24.15 Monthly - \$148.00 Yearly - \$1,114.00 |
| Over 5000 kg | Daily - \$31.50 Monthly - \$456.75 Yearly - \$1,687.35 |
| Hanger Fees | |
| Hangar Fee (per m ²) | Daily - \$0.45 Monthly - \$2.47 Yearly - \$19.64 |
| Hangar Office Rental | Daily - \$31.50 Monthly - \$148.00 Yearly - \$438.00 |
| Land Lease for Hangar (annually) | \$945.00 |
| Fee Description | Rates |
| Miscellaneous | |
| Special Occasion (daily) | \$441.00 |
| Single Plug-in (each/per day) | \$14.70 |
| Summer Call-out Charge | \$306.50 |
| Winter Call-out charge (Nov 1- Apr 30) - Surface Conditions | \$315.00 |
| Winter Call-out charge (Nov 1- Apr 30) - Plowing | \$791.00 |
| Stand-by Fee (hourly) | \$63.00 |
| Airside Vehicle Operator Permit (annually) | \$141.75 |
| Aviation (AVE) Gas Mark-up (per litre) | \$0.65 |
| Aviation Jet Fuel Mark-up (per litre) | \$0.54 |



SCHEDULE 'I' TO BY-LAW 25-0XX

Contracted Services - Animal Control

Senior: upon presentation of government-issued proof of identification for persons 65 years of age or more. **Proof of Spay/Neuter:** upon the presentation of documentation from a Doctor of Veterinarian Medicine.

| Fee Description | | Rates |
|---|-----|----------------|
| Impound | | |
| Dog Inpound (Per Day) | | \$30.00 |
| *Plus veterinary fees incurred | Cat | at cost |
| Inpound (Per Day) | | \$20.00 |
| *Plus Veterinary fees incurred | | at cost |
| Dog Tags | | |
| Dog Tag (metal) | | \$35.00 |
| Senior Subsidy - Dog Tag (metal) | | \$15.00 |
| Spayed/Newtered Subsidy - Dog Tag (metal) | | \$20.00 |
| Replacement Dog Tag | | \$6.00 |
| Cat Tags | | |
| Cat Tag (metal) | | \$35.00 |
| Senior Subsidy - Cat Tag (metal) | | \$15.00 |
| Spayed/Newtered Subsidy - Cat Tag (metal) | | \$20.00 |
| Replacement Cat Tag | | \$6.00 |



SCHEDULE 'B' TO BY-LAW 25-0xx

Corporate Services Department - Treasury Division

| Fee Description | Rates | Proposed 2025 Rates |
|---|------------|---------------------|
| NSF Cheques | \$40.00 | |
| Tax Certificates | \$ 70.00 | |
| Tax/Water Letter (Confirmation of Records) | \$ 10.00 | |
| Tax Registration for Vacant and Improved Land | \$ 1000.00 | |
| NEW! Tax Sale Packages | | \$25.00 |



THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

BY-LAW NUMBER 25-0XX

BEING A BY-LAW TO ESTABLISH AND REQUIRE PAYMENT OF VARIOUS FEES AND CHARGES FOR THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

WHEREAS Section 8 of the [Municipal Act](#), 2001, S.O. 2001, c.25, as amended (hereinafter referred to as “*Municipal Act*”), provides that the powers of a municipality under the *Municipal Act* or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the *Municipal Act* or any other Act;

AND WHEREAS Section 10 of the *Municipal Act* provides that a single-tier municipality may pass by-laws respecting matters within the spheres of jurisdiction set out therein including *inter alia*, and financial management of the municipality and its local boards;

AND WHEREAS Section 391(1) of the *Municipal Act* authorizes municipalities to impose fees or charges on persons for services or activities provided/done by/on behalf of the municipality, for costs payable for services/activities provided/done by/on behalf of the municipality or its local boards, and for the use of its property;

AND WHEREAS Section 7 of the [Building Code Act](#), S.O., 1992, authorizes Council to pass by-laws requiring the payment of fees on application for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Section 69(1) of the [Planning Act](#), R.S.O. 1990, provides that Council may prescribe a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS Section 398 of the *Municipal Act* provides that fees or charges imposed in accordance with this By-Law constitute a debt owed to the municipality for which the Treasurer may add the outstanding fees or charges, including interest on the unpaid balance, to the tax roll for the property owned by the persons responsible for paying the fees and charges, and the amount shall be collected in the same manner as municipal taxes;

AND WHEREAS Section 23.1(1) of the *Municipal Act* permits Council by by-law to delegate to an employee of the municipality any powers, duties or functions that are administrative in nature;

AND WHEREAS public notice was provided in accordance with the Town of Kirkland Lake's Public Notice Policy ([By-Law 22-047](#));

AND WHEREAS the Council of The Corporation of The Town of Kirkland Lake deems it expedient to amend User Fees and Charges for the municipality;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF KIRKLAND LAKE ENACTS AS FOLLOWS:

1 **THAT** the fees and charges for various municipal services and activities be established in the Schedules attached hereto and forming part of this By-Law as follows:

A. Schedule “A” – Administration Department – Clerk's Office

- B. Schedule “B” – Corporate Services Department – Treasury Division
- C. Schedule “C” – Community Services Department – Recreation
- D. Schedule “D” – Development & Enterprise Services Department – Planning Division
- E. Schedule “E” – Development & Enterprise Services Department – Building Division
- F. Schedule “F” – Public Works Department – Equipment Rates
- G. Schedule “G” – Public Works Department – Waste Management Division
- H. Schedule “H” – Public Works Department – Airport
- I. Schedule “I” – Animal Control

- 2 THAT** all fees and charges set out in this By-Law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
- 3 THAT** where the provisions of this By-Law may conflict with any other by-law, this By-Law shall prevail.
- 4 THAT** this By-Law may be cited as the “User Fees & Charges By-Law”.
- 5 THAT** in the event that any fee or charge imposed herein remains unpaid after provision of the service, or, is otherwise in arrears, such fees or charges may be added to the tax roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
- 6 THAT** Council does hereby provide the Chief Administrative Officer of The Corporation of Town of Kirkland Lake delegated authority to bestow upon Directors, or designates, to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of municipal fees and charges.
- 7 THAT** unless otherwise stated, this By-Law and its Schedules come into force and effect immediately upon passage.
- 8 THAT** By-Law 24-031 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 17TH DAY OF JUNE, 2025.

Stacy Wight, Mayor

Jennifer Montreuil, Municipal Clerk

From: [Jennifer Montreuil](#)
To: [REDACTED]
Cc: [Lloyd Crocker](#); [Kim Klockars](#); [Alan Smith](#); [Alan Smith](#)
Subject: RE: User Fees
Date: Friday, May 30, 2025 9:10:00 AM
Attachments: [image001.jpg](#)

Good morning,

Thank you for your email; it will be read into the record at the Public Meeting being held on Tuesday, June 3, 2025 at 4:40 PM.

Your comments will also be circulated to Council prior to the meeting, and by way of copy in this email, to pertinent staff to address in a supplemental report which will be presented prior to the reading/passage of a user fee by-law.

Thank you,



**Jennifer Montreuil, Dipl. M.A.
Municipal Clerk**

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clerk@tkl.ca
www.kirklandlake.ca

From: Kirkland Lake Women's Slo Pitch League [REDACTED]
Sent: Friday, May 30, 2025 8:10 AM
To: Clerk <clerk@tkl.ca>
Subject: Re. User Fees

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

To whom it may concern,

The Kirkland Lake Women's Slo Pitch League are asking for consideration for changes to the rates paid for field usage at the Town's Baird & Civic Fields.

For years we have consistently paid whatever rates are in play with little complaint.

That being said, part of our understanding has been that a portion of the cost of the field usage is for having the field prepped – grated, lines drawn, etc. But none of this is completed between the first and second games. If we're being expected to pay the same rate, why is the field not maintained to the same level. Our request is to either have game 2's cost lowered, or have the field maintained between games.

Additionally, we have played at the Baird Field for the last 3 years with lights that either don't work or fail part way through a game. This has not only been a safety concern, playing night games in near darkness – but on top of that there has been no price adjustment or discount applied for the League.

Our League used to offer a tournament each summer which typically brought teams from out of town. This has largely been put on hold since Covid. For a tournament, which is also in part a fundraiser for our league, we pay a per game fee. We have asked in the past to have a tournament rate, or per day rate to aid in the expenses associated with the tournament but were denied – simply put, we were told “we don't want to hear what other communities are doing” Again, the field is not maintained between all games, and is sometimes only grated once throughout the day.

We ran a tournament last year, and field costs for two days were over \$1000. This is untenable. We would like Council to consider implementing a tournament rate, or at least per day rate which makes running a tournament more financially feasible for our, and potentially other, organizations. Similar rates do exist in other northern communities.

Thank you,
Kourtney Bell,
KLWSP Vice President

