

AGENDA

Public Meeting

2025 Water & Wastewater Rates

Council Chambers / Electronic Participation

Tuesday, June 3, 2025 at 4:40 PM

Please visit the [TKL YouTube Channel](#) for the live-stream of the meeting.

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **Summary of Reports**
 - 3.1. 2025 Water & Wastewater Rates
Lloyd Crocker, Treasurer
4. **Confirmation of Notice**
5. **Correspondence Received**
6. **Comments/Questions from Members of the Public**
7. **Consideration of Proposed By-Law**

Proposed Direction: Council receive the comments/questions from members of the public; and that the draft By-Law establishing the 2025 Water and Wastewater Rates for the Town of Kirkland Lake, as presented, be brought forward for three (3) readings at the June 17, 2025 Regular Meeting of Council.

8. **Adjournment**

REPORT TO COUNCIL

Meeting Date: 20/05/2025

Report Number: 2025-CORP-017

Presented by: Lloyd Crocker

Department: Corporate Services

REPORT TITLE

2025 Water and Wastewater Rates

RECOMMENDATION

BE IT RESOLVED THAT Report Number 2025-CORP-017 entitled “**2025 Water and Wastewater Rates**” be received;

AND FINALLY THAT a Public Meeting be held in relation to the proposed Water and Wastewater Rates on Tuesday, June 3, 2025, at 4:40 PM.

INTRODUCTION

In July of 2024, the Town of Kirkland Lake approved an updated Asset Management Plan (AMP) as a guide to help address the infrastructure capital-funding gap. The AMP report included a recommendation to increase Water and Wastewater Rates annually to help remove the capital-funding gap. Council needs to decide on whether to implement the annual increase for 2025.

DISCUSSION

The Province implemented the Asset Management Planning for Municipal Infrastructure [Ontario Regulation 588/17](#) (as amended by O. Reg 193/21). The goal of this regulation is to help improve the way municipalities plan for their infrastructure. The regulation builds on the progress municipalities have made while bringing consistency and standardization to asset management plans to help spread best practices throughout the sector and enable the collection of comparable data.

The Town of Kirkland Lake contracted PSD Citywide to prepare the required [Phase 3 AMP](#) as presented at the September 17, 2024 Regular Meeting of Council.

DISCUSSION (CONTINUED)

To address the capital-funding gap and to help eliminate the Town's infrastructure deficit, the new AMP provides the following recommendations:

- 1) An average annual water rate increase of 3.3% for 20 years; and
- 2) An average annual sanitary sewer rate increase of 6.7% for 20 years.

Both increases would be in addition to any rate increases required and approved through the normal budget process.

The Council of the Town of Kirkland Lake approved the update to the Asset Management Plan at the Regular Meeting of Council on September 17, 2024.

OTHER ALTERNATIVES CONSIDERED

Council can decide against the increase to Water and Wastewater rates and request the Chief Administrative Officer (CAO) provide a supplemental report with other Water and Wastewater Rate options to be presented at a future meeting. This is not recommended, given the Asset Management Plan identified the need to increase the rates annually to help remove the capital funding gap.

FINANCIAL CONSIDERATIONS

The proposed increase to the Water Rates of 3.3% will result in approximately \$44,000 and the proposed increase to the Wastewater Rates of 6.7% will result in approximately \$132,000 annually. The funds will help the Town of Kirkland Lake address the capital-funding gap going forward in either the 2025 Capital Budget or as Reserves for future projects.

ALIGNMENT TO CORPORATE STRATEGIC PLAN

Priorities:

- ☒ Service Excellence
- ☒ Infrastructure
- ☒ Vibrant & Prosperous Community
- ☒ Current Council's Operational Aims

Actions:

Service Excellence

- Develop long-term financial plans and budgets to ensure financial sustainability and value for money.



ALIGNMENT TO CORPORATE STRATEGIC PLAN (CONTINUED)

Infrastructure

- Prioritize infrastructure projects based on critical needs, aging systems, potential environmental risks, and community needs.
- Develop long-term financial plans and budgets to align with the lifecycle of assets.

Vibrant & Prosperous Community

- Develop long-term financial plans and budgets to support the aim of being a vibrant and prosperous community.

Council Operational Aims:

Infrastructure

Water and Wastewater Systems

- Prioritization of infrastructure projects based on critical needs, aging systems, potential environmental risks, and community needs.

Vibrant & Prosperous Community

Growth

- Investment in infrastructure projects that facilitate residential growth and business expansion and greater housing options.

ACCESSIBILITY CONSIDERATIONS

Not Applicable

CONCLUSION

The new Asset Management Plan is to be used as a guide by the Town of Kirkland Lake to help ensure the annual funding gap is decreased or eliminated; and Capital Assets are maintained or replaced in a timely matter.

As Council had approved the new Asset Management Plan in September of 2024, the recommendation is to approve an increase to Water rates of 3.3% and Wastewater rates of 6.7% for 2025.

CONSULTATIONS

Senior Management Team

ATTACHMENTS

Attachment 1 –2025 Proposed Water and Wastewater Rates

2025 Water & Wastewater Rates

WATER

SEWER

PRIVATE DWELLING RATES

The flat rate for water used in private houses and apartments shall be per quarter:

First room	\$ 58.13	\$ 49.26
Each additional room	\$ 10.50	\$ 8.91
Private toilet	\$ 19.81	\$ 16.79
Private bathtub or shower	\$ 19.81	\$ 16.79

except that where a common toilet, bathtub or shower is provided for the use of more than one apartment, each additional apartment including the first shall pay **\$19.81 water (\$16.79 sewer) for the use of the toilet** and **\$19.81 water (\$16.79 sewer) for the use of the bathtub or shower**.

BOARDING/ROOMING HOUSE RATES

The flat rate for water used in boarding or rooming houses shall be per quarter:

First room	\$ 58.13	\$ 49.26
Each additional room	\$ 10.50	\$ 8.91
Private toilet	\$ 49.60	\$ 42.04
Private bathtub or shower	\$ 49.60	\$ 42.04
Urinal	\$ 24.60	\$ 20.85

except that boarding or rooming houses with ten rooms or over shall be on a meter.

HOTELS, PUBLIC BUILDINGS & OTHER RATES

Standard hotel and beverage rooms, business houses where water is used for manufacturing, steam baths, bottling works, wash racks, public buildings excluding churches and municipal office buildings, shall be on a meter with a minimum charge of **\$74.46 (water) \$63.10 (sewer)** monthly.

Any business water user may apply for a meter.

BUSINESS RATES

PER QUARTER

Business houses (except where used for manufacturing)	\$ 88.86	\$ 75.31
Toilet for above	\$ 20.24	\$ 17.15
Urinal for above	\$ 24.60	\$ 20.85
Office - single room	\$ 20.24	\$ 17.15
Each additional room	\$ 10.50	\$ 8.91
Toilet for above	\$ 20.24	\$ 17.15
Office for doctor of medicine or dentistry (each office)	\$ 49.60	\$ 42.04
Toilet for above	\$ 20.24	\$ 17.15
Sink for above	\$ 49.60	\$ 42.04
Barber shops, hairdressers, beauty salons	\$ 142.85	\$ 121.05
Bakeries and pastry shops	\$ 142.85	\$ 121.05
Hand laundries	\$ 562.79	\$ 476.92
Toilet for above	\$ 20.24	\$ 17.15
Public halls	\$ 142.85	\$ 121.05
Theatres	\$ 142.85	\$ 121.05
Garages and service stations	\$ 142.85	\$ 121.05
Restaurants, grills, and lunch counters	\$ 350.60	\$ 297.11
Toilet for above	\$ 49.60	\$ 42.04
Urinal for above	\$ 24.60	\$ 20.85

CONSTRUCTION RATES

2025 Water & Wastewater Rates

	WATER	SEWER
	PER QUARTER	
Construction Charge	\$ 72.09	\$ 61.10
Tanker (per 1,000 gal)	\$ 342.70	
Trailer (each)	\$ 117.55	\$ 99.62

SPRINKLER CONNECTIONS

	PER MONTH
4" Connection	\$ 31.35
6" Connection	\$ 47.01
8" Connection	\$ 62.69

HYDRANT RENTALS & INSPECTIONS

	PER MONTH
Hydrant Rental (each municipal hydrant - per day)	\$ 7.85
Private Hydrant Inspection (each hydrant - per year)	\$ 407.50

TURN OFF/ON ORDERS & SEALING/UNSEALING

Turn OFF/ON Order (working hours, Mon-Fri 7:00 AM to 4:00 PM - each)	\$ 125.36
Turn OFF/ON Order (after hours - each)	\$ 321.28
Sealing or Unsealing (each)	\$ 78.37

THAWING FROZEN WATER SERVICE

Thaw Orders are deemed to be the property owner's responsibility.

Standard Charge: \$697.90 (minimum charge) (working hours, Mon-Fri 7:00 AM to 4:00 PM)	\$ 720.93
After Hours Charge: minimum charge \$697.90 + actual expense	\$720.93 + actual expense

METERED SERVICE CHARGE

	PER MONTH	
FIRST 50,000 gallons (per 1,000 gallons)	\$ 7.38	\$ 6.24
SECOND 50,000 gallons (per 1,000 gallons)	\$ 6.34	\$ 5.38
THIRD 50,000 gallons (per 1,000 gallons)	\$ 4.62	\$ 3.93
BALANCE (per 1,000 gallons)	\$ 3.30	\$ 2.78
Minimum Charge (for 10,000 gallons)	\$ 74.46	\$ 63.10

INTEREST (1% per month applied on outstanding balances)

5/8" Meter	\$ 3.53
3/4" Meter	\$ 4.78
1" Meter	\$ 6.34
1 1/2" Meter	\$ 9.73
2" Meter	\$ 12.70
3" Meter	\$ 18.66
4" Meter	\$ 24.52
6" Meter	\$ 37.15

OTHER SEWER CHARGES

	PER INSTANCE
Unblock residential sewer (working hours)	\$ 306.59
Unblock other sewer (working hours - commercial)	\$ 456.15
Unblock residential sewer (after hours)	\$ 553.37
Unblock other sewer (after hours - commercial)	\$ 613.20
Video Sewer Inspection (residential)	\$ 224.35
Video Sewer Inspection (other, commercial)	\$ 448.67

2025 Water & Wastewater Rates

	WATER	SEWER
	PER IMPERIAL GALLON	
Disposal of Domestic Wastewater - Local Source (working hours)		\$0.05 +15%
Disposal of Domestic Wastewater - Non Local Source (working hours)		\$0.06 +15%

Note: Rates above are Minimum Charges; actual labour & material will also be charged.

PROPOSED



THE CORPORATION OF THE TOWN OF KIRKLAND LAKE

BY-LAW NUMBER 25-0XX

BEING A BY-LAW TO SET THE MUNICIPAL WATER AND WASTEWATER RATES
FOR 2025

WHEREAS Section 391 of the [Municipal Act](#), 2001, S.O. 2001, c.25, as amended (hereinafter referred to as "*Municipal Act*"), authorizes municipalities to impose fees or charges on persons for services or activities provided/done by/on behalf of the municipality, for costs payable for services/activities provided/done by/on behalf of the municipality or its local boards, and for the use of its property;

AND WHEREAS Section 398 of the *Municipal Act* provides that fees or charges imposed in accordance with this By-Law constitute a debt owed to the municipality for which the Treasurer may add the outstanding fees or charges, including interest on the unpaid balance, to the tax roll for the property owned by the persons responsible for paying the fees and charges, and the amount shall be collected in the same manner as municipal taxes;

AND WHEREAS the *Municipal Act*, the [Public Utilities Act](#) and the [Ontario Water Resources Act](#), authorizes municipalities to pass by-laws to regulate the supply of water and to fix the price by owners or occupants of lands who derive a benefit from the installation and maintenance of a public water works system;

AND WHEREAS the [Sustainable Water and Sewage Systems Act](#), imposes the duty upon a regulated entity to recover the full cost of providing water services from the public who make use or take enjoyments of those services;

AND WHEREAS a Public Meeting was held on June 3, 2025 in accordance with the *Municipal Act* in the matter of the proposed amendments to existing Water Rates and Wastewater Rates;

AND WHEREAS public notice was provided in accordance with the Town of Kirkland Lake's Notice Policy ([By-Law 22-047](#));

AND WHEREAS at its Regular Meeting held on _____, Council resolved to approve an increase of 3.3 % for Water Rates and 6.7% for Wastewater Rates in the Town of Kirkland Lake;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE TOWN OF KIRKLAND LAKE ENACTS AS FOLLOWS:

- 1 **THAT** the rates provided in Schedule 'A' attached hereto are hereby imposed and levied for:
 - a) water supplied to all water users from the waterworks system, and
 - b) discharge of wastewater for all users of Kirkland Lake and Swastika.
- 2 **THAT** where payment of water and/or wastewater rates are made after the due date, an interest charge will be assessed on any outstanding balance due at the rate of one percent (1%) per month applied on the first day of each month.
- 3 **THAT** the Treasurer is hereby authorized to accept amounts payable under this By-Law. Amounts shall be paid to the Office of the Treasurer, Town of Kirkland Lake, P.O. Box 1757, 3 Kirkland Street West, Kirkland Lake, Ontario, P2N 3P4, on or before the respective due dates.

- 4 In the event of non-payment of an account, the Treasurer, shall, upon notice from the Tax Collector of the amount due and the person by whom it is due and of the Property upon which any work was done or furnished the supply of water, enter any such unpaid amounts as fixed by Schedule “A” to this By-Law for such service or work upon the Tax Roll, and collect them in the same manner as taxes.
- 5 **THAT** By-Law 25-008 be repealed on July 1, 2025.
- 6 **THAT** this By-Law shall come into force and take effect on July 1, 2025.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS ____ DAY OF JUNE, 2025.

Stacy Wight, Mayor

Jennifer Montreuil, Municipal Clerk