



MUNICIPAL UPDATE

www.kirklandlake.ca

COUNCIL & ADMINISTRATION

DECEMBER 2025 SCHEDULE OF MEETINGS

COUNCIL MEETINGS

- December 2 4:50 pm *Regular Meeting*
December 16 4:50 pm *Regular Meeting*

COMMITTEE MEETINGS

- December 17 4:30 pm *Economic Development
Advisory Committee*

For real time updates to meetings watch our Council and Committee calendars on our website www.kirklandlake.ca



COUNCIL DECISIONS

The following links lead to a summary of actions and decisions from Council at its Public and Regular Meetings of Council.

Recordings of these meetings can be viewed on the [Town's YouTube channel](#).

If you have any questions or would like further explanation, please contact the Municipal Clerk at 705-567-9361 Ext. 238 or email clerk@tkl.ca.

NOTE: All Reports are available for viewing within the corresponding meeting Agendas.

- [November 2025 Council Decisions](#)

NOVEMBER PRESS / MEDIA RELEASES & PROCLAMATIONS

Please click on the following links to view the Press/Media Releases and Proclamations from the month of November.

- [MEDIA RELEASE - Remembrance Week and Indigenous Veterans Day](#)
- [PROCLAMATION - Remembrance Week & Indigenous Veterans' Day](#)
- [PROCLAMATION - International Day for the Elimination of Violence Against Women](#)



Please note the Corporation's 2025 Holiday Hours:

OPEN Dec. 23rd (Regular Hours)
CLOSED Dec. 24th through to Jan. 1st
OPEN Jan. 2nd (Regular Hours)

2026 Meeting Calendars

View/Download a PDF version of the

- [2026 Council Meeting Calendar](#)
- [2026 Committee Meeting Calendar](#)

MUNICIPAL SPOTLIGHT

Position Title: Business Office Co-ordinator
Department: Teck Pioneer Residence

The Business Office Co-ordinator oversees daily operations of the business office and supports the Executive Director and supervisory staff through administrative and financial duties. The Co-ordinator ensures that office procedures are well-organized, records are kept up to date, and visitors, residents, and families receive a warm and professional welcome.

A major part of this role involves managing the Home's financial responsibilities. This includes resident billing, vendor reconciliations, and specialty billing for government agencies. The manager also maintains resident trust accounts and prepares annual statements, ensuring all financial matters are accurate, transparent and properly documented.

Supporting residents is a key component of this position, assisting with tax submissions and other government forms, appointments, correspondence, managing the admission process, and arranging tours. The Co-ordinator also contributes to daily operations across the Home helping with recruiting, payroll review, Health and Safety inspections, and also takes on additional tasks as assigned by the Executive Director and Director of Long-Term Care & Senior Services.





You can check if you're on the Voters' List for the 2026 Municipal and School Board Elections anytime?

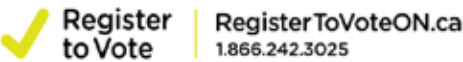
Voting registration for municipal elections is now handled through Elections Ontario. To ensure you can participate in future provincial, municipal, and school board elections, please update your information in Elections Ontario's Voter Registration Portal.

How to Check

For more details, visit <https://vreg.registertovoteon.ca/en/home>

Questions/Need Help?

For guidance or more info, please contact the Clerk's Office:
Tel: 705-567-9361 Ext. 239 or Ext. 221
Email: clerk@tkl.ca



You can check what your school board designation is at anytime?

Did You Know? Tenants and Property owners in Ontario are required to support a school system, even if you do not have a child attending school?

Did You Know? If you don't verify your school board support, that it will automatically default to English Public?

How to Check

Check your MPAC property assessment to make sure your school support is correct. It's quick, easy, and one less thing to wonder about at advanced polls or on Voting Day!

For more details, visit: <https://ow.ly/3ope50Xkw30>

Questions/Need Help?

For guidance or more info, please contact the Clerk's Office:
Tel: 705-567-9361 Ext. 239 or Ext. 221
Email: clerk@tkl.ca

PUBLIC NOTICES



NOTICE

FREE INFORMATION SESSIONS FOR ASPIRING CANDIDATES INTERESTED IN RUNNING IN THE 2026 MUNICIPAL & SCHOOL BOARD ELECTIONS

The 2026 Municipal and School Board Elections are just around the corner!

- Are you interested in serving your community as a Mayor, a Councillor or a School Board Trustee?
- Would you like more information before making the 4-year commitment?

The Association of Municipalities of Ontario is offering free workshops for anyone considering to run in the upcoming elections.

Sessions Dates, Times & Topics Covered

- Session 1: **December 3, 2025 at 6:30 PM**
Finding Your Why - Leading with Purpose and Authenticity
- Session 2: **February 4, 2026 at 6:30 PM**
Praise Your Rivals - Managing Conflict and Building Relationships
- Session 3: **March 4, 2026 at 6:30 PM**
What Matters Most - Prioritizing Mental Health and Wellbeing
- Session 4: **April 1, 2026 at 6:30 PM**
Building Your Movement - Turning Values into Action

How to Participate

1. Participate from the comfort of your own home and register for free at the following link:
https://amo-on-ca.zoom.us/meeting/register/s-uV-t17SEu-eV9lf5_NLQ#/registration
Note: if the registration is not available (greyed out) it is because the sessions are full – see option 2 for the participation alternative.
or
2. Join the Clerk's Office Staff in person in Council Chambers at 3 Kirkland St. W., Kirkland Lake on the corresponding date and time to watch the webinars live.

What is AMO?



The Association of Municipalities of Ontario (AMO) is a non-profit organization representing nearly all of Ontario's 444 municipal governments. AMO supports effective municipal government through policy development, cost saving programs and by representing municipals on provincial and federal committees.

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Key Dates

- Nomination Period Opens: Friday, May 1, 2026
- Advance Voting Days: To Be Determined
- Voting Day: Monday, October 26, 2026

Note: Dates and voting locations will be posted as they become available.

Questions/Need Help?

For guidance or more info, please contact:

Jennifer Montreuil, Dipl. M.A.
Municipal Clerk
Telephone: 705-567-9361 Ext. 238
Email: clerk@tkl.ca



NOTICE OF SERVICE DISRUPTION
Cemetery Management Services

The Town of Kirkland Lake is currently reviewing its Cemetery Management services. During this transition, response times may be slower than usual. We appreciate the community’s patience and understanding.

This review is expected to be completed by mid-January 2026.

If you have contacted us and have not received a response by that time, please follow up with the Community Services Department.

As part of this period of transition, Administration is assessing service delivery methods, internal controls, and opportunities for improved efficiency and cost savings to ensure high-quality cemetery operations moving forward.

Thank you for your cooperation.

Town of Kirkland Lake – Community Services Department

When:	Current to mid-January 2026
Why:	Review of Cemetery Management Services
Where:	Kirkland Lake Cemetery



For questions or concerns please contact the Community Services Department at 705-567-5215.
Website: www.kirklandlake.ca



NOTICE
Lottery & Marriage Licencing
During the Holidays

Please note that the Clerk’s Office will be participating in a **Holiday Break** commencing on December 22nd and ending January 2nd.

Residents are encouraged to schedule appointments for their licencing needs at their earliest convenience and prior to December 19th.

Marriage Licences will be issued up to December 19th for weddings occurring between December 23rd and January 3rd.

Lottery Licences must be issued by December 19th for those required between December 22nd and January 5th.

Appointments are encouraged and will be scheduled Monday to Friday between 9:00 AM & 3:30 PM, subject to availability.

For further information or to book an appointment, please contact 705-567-9361 Ext. 221 or Ext. 238.



DEVELOPMENT & ENTERPRISE SERVICES

WINTER PARKING RESTRICTIONS
By-Law 15-017



Vehicles shall not be parked on the streets between the hours of 12:00 midnight and 7:30 am. Violators will be subject to a \$30 ticket and could also be towed at the owner’s expense.

FIRE SERVICES



Peak Winter Heating Fire Safety
Tips: Stay Safe and Warm

As temperatures plummet across Ontario, heating-related calls and community questions start to rise - along with preventable incidents.

Know the Risks: Causes of Heating Fires

Some of the most common culprits of winter heating fires include:

- Fireplaces and fireplace inserts
- Woodstoves
- Chimneys
- Furnace

These systems, when improperly installed, maintained, or operated, can easily become fire hazards. As you engage with your communities, keep emphasizing the practical behaviours that reduce those risks.

Professional Installation & Maintenance

- Have woodstoves, fireplaces, chimneys, and furnace installed by a qualified technician following the manufacturer’s specifications.
- Schedule annual inspections and cleanings of your heating system, chimneys, and vents by a certified service technician. Find a registered contractor at TSSA.org
- Ensure outside heating vents are not blocked; blocked vents can lead to dangerous carbon monoxide build-up. Make sure they're clear of snow, debris, and ice.

Always Practice Safe Usage

- Use a fire screen: Always place a sturdy fire screen around fireplaces to prevent sparks or embers from escaping.
- Handle ashes responsibly: Let ashes from woodstoves or fireplaces cool completely before disposing of them in a metal container with a tight-fitting lid, kept outside and away from your home.
- Don’t overload your stove or fireplace: Overfiring can damage your chimney and increase fire risk

Stay Alert with Smoke & CO Alarms

- Install smoke and carbon monoxide alarms on every storey of your home, especially near sleeping areas.
- Test all alarms monthly and replace batteries at least once a year.
- Know the sounds: Learn the difference between the smoke alarm and carbon monoxide alarm signals. React promptly to both.

Enjoy the heat, not the risk. A little fire-safe preparation keeps your winter warmth from becoming a winter emergency.

PUBLIC WORKS

KIRKLAND LAKE
THE RIGHT ENVIRONMENT

Please note the Kirkland Lake Landfill
2024 Holiday Hours:

Monday	Dec. 22	8 am - 5 pm
Tuesday	Dec. 23	8 am - 5 pm
Wednesday	Dec. 24	8 am - 2 pm
Thursday	Dec. 25	CLOSED
Friday	Dec. 26	CLOSED
Saturday	Dec. 27	8 am - 5 pm
Monday	Dec. 29	8 am - 5 pm
Tuesday	Dec. 30	8 am - 5 pm
Wednesday	Dec. 31	8 am - 2 pm
Thursday	Jan. 1	CLOSED
Friday	Jan. 2	8 am - 5 pm



WASTE COLLECTION

Thursday, December 25th and Friday, December 26th waste will be collected on Saturday, December 27th

Thursday, January 1st waste will be collected on Friday, January the 2nd.

Please Ensure Waste carts are placed at the Curb for 6:00 AM on December 27th & January 2nd for Collection.

December

Sun 21	Mon 22	Tues 23	Wed 24	Thurs 25	Fri 26	Sat 27
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January

Sun 28	Mon 29	Tues 30	Wed 31	Thurs 1	Fri 2	Sat 3
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Please note Christmas Trees will not be picked up curbside. Residents may dispose of their trees at the Kirkland Lake landfill site, FREE of charge.

The municipality thanks you for your cooperation.



BE SEEN



STAY OUT OF THE WAY OF SNOW PLOWS

Can the snow plow
driver see you?

Assume the snow plow driver has not seen you.

Do NOT play on, or make forts or tunnels in
roadside snow banks.

NEVER approach a snow plow, even when it has
stopped.

DRIVERS:

Stay three car lengths behind a snow plow to
allow for a safe stopping distance.



IT'S A SNOW PLOW
IT'S HARD TO DRIVE
IT'S BIGGER THAN YOU

COMMUNITY SERVICES



CHRISTMAS STUDENT SPECIAL

GET A FITNESS
MEMBERSHIP FOR
ONLY \$30 + HST!

MEMBERSHIP INCLUDES
ACCESS TO THE GYMNS,
FREE SQUASH, AND SAUNA USE.

AVAILABLE FOR PURCHASE
STARTING DECEMBER 8, 2025.
EXPIRES ON JANUARY 4, 2026.

Valid student card required to receive this offer

Drop in fee \$7.52 + hst

Please note the Joe Mavrinac Community Complex's 2025 Holiday Hours:

OPEN Dec. 24th (until 3:00 pm)
CLOSED Dec. 25th through to Dec. 26th
OPEN Dec. 27th through to Dec. 30th
(Regular Hours)
OPEN Dec. 31st (until 3:00 pm)
CLOSED Jan. 1st
OPEN Jan. 2nd (Regular Hours)



HOLIDAY SHOPPING AT 'THE JOE'

FACILITY PASSES GET 12 FOR THE PRICE OF 10

12 SWIM PASSES
STUDENT - \$48.70
SENIOR - \$48.70
ADULT - \$61.90
FAMILY - \$163.70

12 GYM PASSES
STUDENT - \$75.20
SENIOR - \$72.20
ADULT - \$99.60

**12 FITNESS
CLASS PASSES**
30 MIN \$91.10
45 MIN \$126.00

**12 PICK-UP
HOCKEY PASSES**
\$75.20

STOCKING STUFFERS
**BUY ANY QUANTITY OF SINGLE
PASSES TO DISTRIBUTE!**
I.E. 4 YOUTH SWIM PASSES FOR \$19.48
OR 6 PICK-UP HOCKEY PASSES FOR \$45.12

ALL PRICES EXCLUDE HST

GIFT CERTIFICATES AVAILABLE

MEMBERSHIPS
PRIVATE SWIM LESSONS
GROUP SWIM LESSONS
ICE RENTALS
PERSONAL TRAINING
ANYTHING ELSE WE OFFER!





SNOW ANGELS

Spreading Kindness This Winter
in Kirkland Lake

❄️ Be a Snow Angel and Make a Difference in Kirkland Lake! ❄️

Winter is here, and it's time to spread warmth and kindness in our community! The Snow Angels initiative is a fantastic way to lend a helping hand to those who need it most, like seniors or neighbors with limited mobility.

Although the Town of Kirkland Lake doesn't run this program, we're thrilled to support and celebrate this wonderful act of community spirit. Becoming a Snow Angel is easy—whether you join through Snow Angels Canada or simply help a neighbor after a snowfall, your efforts will make a big impact! 🌨️ ❄️

Let's come together to create a winter filled with generosity and neighborly love. Be a hero this season—be a Snow Angel! 💙



CONTACT US

Please direct your Comments/Questions to staff at our following facilities during regular business hours:

- **Animal Control (*Contracted Service*):** 705-567-3433
- **Accounts Receivable/Payable:** 705-567-9361 / Toll Free: 1-800-249-8933
- **Airport:** 705-567-6010
- **Building Division:** 705-567-9365
- **By-Law Enforcement:** 705-567-9365
- **Cemetery:** 705-642-3378
- **Economic Development:** 705-567-9365
- **Fire & Emergency Services (*Fire Station 1*):** 705-567-3400
- **Joe Mavrinac Community Complex:** 705-567-5215
- **Landfill:** 705-567-5940
- **Parks and Recreation:** 705-567-5215
- **Planning Division:** 705-567-9365
- **Public Works (*Roads, Recycling, Waste, Water & Wastewater Works*):** 705-567-9365 /
After Hours: 705-567-2552
- **Taxes:** 705-567-9361 / Toll Free: 1-800-249-8933
- **Teck Pioneer Residence:** 705-567-3257
- **Town Hall (*Clerk's Office, Treasury, Procurement, Human Resources*):** 705-567-9361 /
 Toll Free: 1-800-249-8933
- **Water & Wastewater Billing:** 705-567-9361 / Toll Free: 1-800-249-8933
- **Members of Council** (https://www.kirklandlake.ca/council/mayor_council)

Did You Know? Residents can submit requests through the Town's **Service Request Portal**.
https://www.kirklandlake.ca/our_services/service_requests)