



POLICY	
Policy Number: CORP2020-019	Date Approved: December 2010
Department: Corporate	Date Reviewed: October 2020
Payout of Retroactive Wages	

1. Policy Statement

Any former employees of the Town of Kirkland Lake shall have a period of 30 calendar days from the execution of a collective agreement or arbitration award in which to claim from the employer any adjustments to their remuneration from the date of their employ. The employer will notify former employees by mail at their latest address provided to the Corporation advising them of their entitlement.

This process will be followed for all past employees of the Corporation unless more specific language is included in a collective agreement.

2. Purpose

Not Applicable

3. Scope

Not Applicable

4. Definitions

Not Applicable

5. Policy & Procedures

Not Applicable

6. Summary

Not Applicable