

MINUTES

Corporation of the Town of Kirkland Lake
Regular Meeting of Council
Electronically via Zoom
May 19, 2020
4:40 p.m.



Attendance – Electronically

Mayor: Pat Kiely
Councillors: Rick Owen
Stacy Wight
Patrick Adams
Dennis Perrier
Eugene Ivanov
Casey Owens
Staff: Chief Administrative Officer: Ric McGee
Municipal Clerk: Meagan Elliott
Finance Manager/Treasurer: Keith Gorman
Director of Planning and Land Development: Ashley Bilodeau
Director of Community Services: Bonnie Sackrider
General Manager of Public Works: Michel Riberdy
Fire Chief: Rob Adair
Deputy Treasurer: Peter Georgeoff
Director of Care: Nancy Loach
Human Resources Supervisor: Kassandra Young

Call to Order and Moment of Silence

Mayor Pat Kiely requested a moment of silence.

Approval of the Agenda

Moved by: Patrick Adams

Seconded by: Rick Owen

BE IT RESOLVED THAT the Agenda for the Regular Meeting of Council held on May 19, 2020 beginning at 4:40 p.m. be approved as circulated to all Members of Council.

CARRIED

Declaration of Pecuniary Interest

Mayor Pat Kiely requested those present to declare any pecuniary interest with matters appearing on the agenda. None declared.

Petitions and Delegations

None noted.

Acceptance of Minutes and Recommendations

Moved by: Eugene Ivanov

Seconded by: Casey Owens

BE IT RESOLVED THAT Council accept the minutes of the following meetings:

- Minutes of the Regular Meeting of Council held May 5, 2020
- Minutes of the Special Meeting of Council held May 12, 2020

CARRIED

Reports of Municipal Officers and Communications

- 6.1 COVID-19 Update, Verbal
Richard McGee, CAO

Moved by: Stacy Wight

Seconded by: Dennis Perrier

BE IT RESOLVED THAT the verbal update titled “**COVID-19 Update**” be received.

CARRIED

- 6.2 Temporary Working From Home – Policy
Kassandra Young, Human Resources Supervisor

Moved by: Casey Owens

Seconded by: Patrick Adams

BE IT RESOLVED THAT the policy titled “Temporary Working From Home” be approved as presented.

CARRIED

- 6.3 Transition Date - Municipal Blue Box Program
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Dennis Perrier

Seconded by: Eugene Ivanov

BE IT RESOLVED THAT Report Number 2020-DEV-018 entitled “Transition Date - Municipal Blue Box Program”, be received,

THAT Council hereby resolves to establish September 30, 2023 as the transition date to full producer pay responsibility for the Municipal Blue Box Program,

THAT the Town of Kirkland Lake accepts no responsibility to provide collection services for the Producers, and

THAT staff be directed to forward a copy of the resolution to the Association of Municipalities of Ontario (AMO) and the Ministry of the Environment, Conservation and Parks (MECP).

CARRIED

- 6.4 Request to Purchase – 65 Government Road West
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Rick Owen

Seconded by: Stacy Wight

BE IT RESOLVED THAT Report Number 2020-DEV-021 entitled “Request to Purchase – 65 Government Road West”, be received, and **THAT** staff present a By-law to Council to authorize the Corporation of the Town of Kirkland Lake to enter into an agreement of purchase and sale to sell 65 Government Road West to Boudreault Financial Group Inc. for a sale price of \$4,000.00.

CARRIED

6.5 Salvation Army – Request to Waive Tipping Fees
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Rick Owen

Seconded by: Dennis Perrier

BE IT RESOLVED THAT Report Number 2020-DEV-022 entitled “Salvation Army – Request to Waive Tipping Fees”, be received.

CARRIED

6.6 Council Strategic Plan – TKL 2020-2024
Ashley Bilodeau, Manager of Land Development and Planning

Moved by: Patrick Adams

Seconded by: Stacy Wight

BE IT RESOLVED THAT Report Number 2020-DEV-020 entitled “Council Strategic Plan – TKL 2020 - 2024”, be received, and **THAT** this report be referred to the June 2, 2020 Regular Meeting of Council to allow Council adequate time to review and consider the adoption of the Strategic Plan.

CARRIED

6.7 Award of RFP-555-20: Service Delivery Review
Meagan Elliott, Clerk

Moved by: Eugene Ivanov

Seconded by: Dennis Perrier

BE IT RESOLVED THAT Report Number 2020-CLK-001 entitled “Award of RFP-555-20: Service Delivery Review” be received, **THAT** Council hereby awards the contract to complete a Service Delivery Review for the Town of Kirkland Lake to WSCS Consulting Inc. in the amount of \$92,998.00 +HST, **THAT** staff is hereby authorized to approve additional work as part of the Service Delivery Review to specifically identify cost savings and operational process improvements to a maximum project cost of \$117,000.00 including HST, **THAT** the required monies in the amount of \$117,000.00 including HST be allocated from the Municipal Modernization Grant Fund, and

THAT staff be directed to present a bylaw to authorize the execution of an agreement with WSCS Consulting Inc. to conduct a Service Delivery Review for the Corporation of the Town of Kirkland Lake

CARRIED

Consideration of Notices of Motion

None noted.

Introduction, Reading and Consideration of Bylaws

Moved by: Rick Owen

Seconded by: Patrick Adams

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-046, being a Bylaw to Authorize the Mayor and Clerk to Execute a Maintenance Dig Agreements with Enbridge Gas Inc.

CARRIED

Moved by: Casey Owens

Seconded by: Eugene Ivanov

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-047, being a Bylaw to Authorize the Mayor and Clerk to Execute Documents related to the sale of a property located at 65 Government Road West to Boudreault Financial Group Inc.

CARRIED

Questions from Council to Staff

None noted.

Notice(s) of Motion

- 10.1 Dump Protocol
Councillor Stacy Wight

Councillor's Reports

None noted.

Additional Information

None noted.

Closed Session

Moved by: Dennis Perrier

Seconded by: Stacy Wight

BE IT RESOLVED THAT Council move into an In-Camera meeting pursuant to Section 239(2) to discuss 1 labour relations item, 2 proposed land disposition items, and 1 matter about identifiable individuals.

CARRIED

Council moved into closed at 5:15pm

- 13.1 Minutes of the In-Camera Meeting of Council held May 5, 2020
- 13.2 Volunteer Firefighter Memorandum of Understanding
Kassandra Young, Human Resources Supervisor
- 13.3 Request to Purchase Land
Ashley Bilodeau, Manager of Planning and Land Development
- 13.4 Request to Purchase Land
Ashley Bilodeau, Manager of Planning and Land Development
- 13.5 90 Day Update
Ric McGee, CAO

Matters from Closed Session

None noted.

Confirmation Bylaw

Moved by: Eugene Ivanov

Seconded by: Patrick Adams

BE IT RESOLVED THAT the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

Bylaw Number 20-048, being a bylaw to confirm the proceedings of Council at its meeting held May 19, 2020.

CARRIED

Adjournment

Moved by: Casey Owens

Seconded by: Dennis Perrier

BE IT RESOLVED THAT Council adjourn the May 19, 2020 Regular Meeting of Council.

CARRIED

The meeting adjourned at: 5:54 pm



Pat Kiely, Mayor



Meagan Elliott, Clerk