



# ***Minutes***

Corporation of the Town of Kirkland Lake  
Regular Meeting of Council  
Council Chambers, Town Hall  
April 7, 2020  
4:40 p.m.

## **Attendance – Electronically**

Mayor: Pat Kiely  
Councillors: Rick Owen  
Stacy Wight  
Patrick Adams  
Dennis Perrier  
Eugene Ivanov  
Casey Owens  
Staff: Chief Administrative Officer: Ric McGee  
Municipal Clerk: Meagan Elliott  
Finance Manager/Treasurer: Keith Gorman  
Director of Planning and Land Development: Ashley Bilodeau  
Director of Community Services: Bonnie Sackrider  
General Manager of Public Works: Michel Riberdy  
Fire Chief: Rob Adair  
Director, Economic Development and Tourism: Wilf Hass

## **Call to Order and Moment of Silence**

Mayor Pat Kiely requested a moment of silence.

## **Approval of the Agenda**

Moved by: Stacy Wight  
Seconded by: Rick Owen

**BE IT RESOLVED THAT** the Agenda for the Regular Meeting of Council held on April 7, 2020 beginning at 4:40PM be approved as circulated to all Members of Council.

**CARRIED**

## **Declaration of Pecuniary Interest**

Mayor Pat Kiely requested those present to declare any pecuniary interest with matters appearing on the agenda. Mayor Pat Kiely declared a pecuniary interest during Closed Session.

## **Petitions and Delegations**

There were no petitions or delegations appearing before Council.

## **Acceptance of Minutes and Recommendations**

Moved by: Casey Owens  
Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** Council approve the minutes of the following meetings:

- Minutes of the Emergency Meeting of Council held March 24, 2020
- Minutes of the Special Meeting of Council held March 24, 2020
- Minutes of the Special Meeting of Council held March 31, 2020

**CARRIED**

## **Reports of Municipal Officers and Communications**

- 6.1 Influenza and Virus Pandemic Planning Policy  
Claudette Pullen, Interim Manager of Human Resources

Moved by: Patrick Adams  
Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** the Influenza and Virus Pandemic Planning Policy be approved with the removal of #3 under Employee Absences effective April 7, 2020.

**CARRIED**

- 6.2 Spring and Fall Waste Management Clean Up Events  
Ashley Bilodeau, Manager of Planning and Land Development

Moved by: Rick Owen  
Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** Report Number 2020-DEV-002 entitled “**Spring and Fall Waste Management Clean Up Events**”, be received, and

**THAT** Council approves May 4<sup>th</sup> to May 17<sup>th</sup> as Spring Clean Up Week and authorizes free tipping at the landfill site for residential taxpayers only,

**THAT** Council designates September 28<sup>th</sup> to October 4<sup>th</sup> as Fall Clean Up Week and authorizes free tipping at the landfill site for residential taxpayers only,

**THAT** Council designates the Public Works Department parking lot on Dunfield Road as the local waste electronics drop-off point during Spring and Fall Clean Up events, and

**THAT** staff be directed to present a Report to Council in Q4 of 2020 analyzing the cost benefit analysis of free spring and fall clean up events and the impact on community and property standards in the future.

**CARRIED**

6.3 Municipal By-Law Enforcement during COVID-19  
Ashley Bilodeau, Manager of Planning and Land Development

Moved by: Patrick Adams  
Seconded by: Stacy Wight

**BE IT RESOLVED THAT** Report Number 2020-DEV-005 entitled “**Municipal By-law Enforcement during COVID-19**”, be received; and

**THAT** a By-law be presented to Council to appoint Daniela Gagnon and Katrina Fillion as Municipal By-law Enforcement Officers for the Town of Kirkland Lake.

**CARRIED**

6.4 Enbridge Gas Inc. - Request for Maintenance Dig Agreement North of Swastika  
Ashley Bilodeau, Manager of Planning and Land Development

Moved by: Stacy Wight  
Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** Report Number 2020-DEV-006 entitled “**Enbridge Gas Inc. - Request for Maintenance Dig Agreement North of Swastika**”, be received,

**THAT** staff be directed to present a By-law to Council to authorize the Mayor and Clerk to sign a Maintenance Dig Agreement with Enbridge Gas Inc., and

**THAT** staff be directed to allocate any revenues to the Community Improvement Plan

**CARRIED**

6.5 Proposed Parking By-law Amendments  
Ashley Bilodeau, Manager of Planning and Land Development

Moved by: Rick Owen  
Seconded by: Patrick Adams

**BE IT RESOLVED THAT** Report Number 2020-DEV-008 entitled “**Proposed Parking By-law Amendments**”, be received, and

**THAT** staff be directed to prepare and present a By-law to Council to amend the Parking By-law Number 15-017 to:

1. Add language pertaining to Municipal Parking Lots, to reduce time restrictions during winter months and regulate the parking of recreational vehicles in Municipal Parking Lots; and
2. Eliminate parking restrictions on the North Side of Government Road from the old Service Ontario building driveway to the Dental House driveway.

**CARRIED**

6.6 Introduction of School Safety Zones and Review of Community Safety Zones  
Ashley Bilodeau, Manager of Planning and Land Development

Moved by: Eugene Ivanov  
Seconded by: Casey Owens

**BE IT RESOLVED THAT** Report Number 2020-DEV-009 entitled “**Introduction of School Safety Zones and Review of Community Safety Zones**”, be received,

**THAT** staff be directed to conduct public consultations to assess the applicability of the existing Community Safety Zones and the need for future Community Safety Zones, and

**THAT** staff confirm if changing signage is necessary.

**CARRIED**

6.7 Request from Legion to Waive Tipping Fees  
Ashley Bilodeau, Manager of Planning and Land Development

Moved by: Rick Owen  
Seconded by: Stacy Wight

**BE IT RESOLVED THAT** Report Number 2020-DEV-010 entitled “**Request from the Royal Canadian Legion Branch 87 to Waive Tipping Fees**”, be received, and

**THAT** Council for the Corporation of the Town of Kirkland Lake authorizes staff to be directed to waive 100% of the tipping fees for the Royal Canadian Legion Branch 87 to dispose of three (3) containers from the clean-up of Branch 87 until June 30<sup>th</sup>, 2020.

**CARRIED**

**Consideration of Notices of Motion**

No motions to consider.

**Introduction, Reading and Consideration of Bylaws**

Moved by: Eugene Ivanov  
Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

**Bylaw Number 20-036**, being a bylaw to amend by-law 15-017 being a bylaw to regulate parking in the Town of Kirkland Lake

**CARRIED**

Moved by: Dennis Perrier  
Seconded by: Rick Owen

**BE IT RESOLVED THAT** the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

**Bylaw Number 20-037**, being a bylaw to amend by-law 20-002 being a bylaw to provide for interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1 percent per month

**CARRIED**

Moved by: Dennis Perrier  
Seconded by: Eugene Ivanov

**BE IT RESOLVED THAT** the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

**Bylaw Number 20-038**, being a bylaw to appoint Municipal Law Enforcement Officers for the purpose of enforcing bylaws in the Town of Kirkland Lake

**CARRIED**

**Questions from Council to Staff**

No questions submitted.

**Notice(s) of Motion**

No notices of motion submitted.

**Councillor's Reports**

Nothing to report.

**Additional Information**

No additional information.

**Closed Session**

Moved by: Patrick Adams  
Seconded by: Stacy Wight

**BE IT RESOLVED THAT** Council move into an In-Camera meeting pursuant to Section 239(2) to discuss 3 land disposition matters.

**CARRIED**

- 13.1 Minutes of the In-Camera Meeting of Council held March 24, 2020
- 13.2 Request to Lease a Portion of Land adjacent to 35 Premier Avenue East  
Ashley Bilodeau, Manager of Planning and Land Development
- 13.3 Request to Lease 51 and 53 Prospect Avenue  
Ashley Bilodeau, Manager of Planning and Land Development
- 13.4 Request to Purchase 65 Government Road West  
Ashley Bilodeau, Manager of Planning and Land Development

**Matters from Closed Session**

Mayor Pat Kiely declared a pecuniary interest relating to item number 13.3. Councillor Wight assumed the Chair and Mayor Kiely's audio/video was disabled during the conversation. Mayor Kiely returned to the conversation for 13.4 discussions.

**Confirmation Bylaw**

Moved by: Casey Owens  
Seconded by: Dennis Perrier

**BE IT RESOLVED THAT** the following bylaw be read a first, second, and third time, numbered, passed, signed by the Mayor and the Clerk, and the Seal of the Corporation be affixed thereto;

**Bylaw Number 20-039**, being a bylaw to confirm the proceedings of Council at its meeting held April 7, 2020.

**CARRIED**

**Adjournment**

Moved by: Stacy Wight  
Seconded by: Casey Owens

**BE IT RESOLVED THAT** Council adjourn the April 7, 2020 Regular Meeting of Council

**CARRIED**

The meeting adjourned at: 6:22 pm

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Pat Kiely, Mayor

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Meagan Elliott, Clerk